

AVELEY SECONDARY COLLEGE

BOARD MEETING MINUTES



AVELEY
SECONDARY COLLEGE

DATE:	Tuesday 12 June 2018
TIME COMMENCED:	5.30pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Chris Spencer, Denise Williams Michelle De Nero, (Parent Representative), Cameron Fairbrother (Community Representative) Jaleesa Dearle, Rachael Ball, Bev Day (Staff Representatives) Stephen Pestana (Principal)
EX-OFFICIO:	Justine Avenell (MCS)
APOLOGIES:	Phil Hay, Jimmy Cangi, Jessica Shaw,
PREVIOUS MINUTES:	Moved and seconded by Rachael and Chris

ITEM & DISCUSSION	ACTION
<p>Business Arising: Actions complete, in hand or on Agenda</p> <ul style="list-style-type: none"> • Library to be operational at some stage more likely throughout Term 3 – In progress • Operational plan added to plan • Indigenous students added to plan • Justine explained tax deductible gifts • DPA signed 	
<p>2019 Planning- Leadership & Workforce Planning Full leadership when complete with Level 4-6, Level 3 and Year coordinators and Coaches was presented Each year will have additional leaders.</p>	
<p>Principal's Report</p> <ul style="list-style-type: none"> • Some interesting developments with our PPP. - Whilst generally going well some frustrations around additional costs and delays - Hydrotherapy Pool is now available. - Oval still work in progress • Student leadership: The students were selected after a letter of application and interview. 	

<ul style="list-style-type: none"> • Principal on leave from June 12 to July 26 • Bev Day will be Relieving Principal, Rachael Ball Associate Principal and Student Services Support being back filled now. • About to start advertising positions in Term 3. • Leadership Roles & Workforce Planning • Similar mix of staff • Enrolment forms now out • Tours of School proceeding • Parent Presentation 6 June in Sports hall <ul style="list-style-type: none"> - Well attended approx. 140 parents and students - Presented by Bev Day, Sonya Barrett, Rachael Ball, Jessica Cabbage, Stephen Pestana • Enrolments due back July 20th <p>Attendance and Comparisons</p> <p>Year Group Breakdown</p> <p>Current as of 7/6/2018 is 92.2%</p> <p>Pivot Survey Results</p> <p>First Round of Pivot survey</p> <p>Primary focus is on teacher self-reflection and evaluation</p> <p>Some broad trends will be able to be identified over time</p> <p>Early days but part of teacher development process which includes peer observations, line manager observations, SWIVL video and Lorraine Hammond feedback.</p> <p>Assessments Feedback</p> <p>First cycle of reporting</p> <p>Preliminary Results</p> <p>Some predictable concerns but extent is larger than anticipated</p> <p>Once all data is in we will have state comparisons.</p> <p>Won't have "like school" data for some time.</p> <p>Need to understand the focus on Achievement standard.</p> <p>Lots of students were given C grades in year 7</p> <p>Number of D and E grades high</p>	
<p>School Budget</p> <p>Query raised about communication to parents. Feedback was the communication seemed quite direct.</p> <p>Question was there an incentive to pay?</p> <p>Financial Summary was presented.</p>	
<p>Assessment Framework and Guidelines</p> <ul style="list-style-type: none"> • Purpose especially for out of normal situations e.g. holidays and assessments 	

<ul style="list-style-type: none"> • Based on SCSA guidelines • Are the outlines based on Semester or Year? • Some subjects will not grade at Semester or they will not have enough content • Query: Interim Report • Query: Can the task reports be emailed? • The level of communication is currently good in HASS, Maths, Science • Important to know how progressing • Staff Development Day: Consider whether to change day from start of term to mid term 	
<p>Code of Behaviour</p> <ul style="list-style-type: none"> • Procedures presented • Key elements were addressed • High school context different from Primary Schools • Flow chart illustrates the process • Query: In school suspension is not part of policy • Parent communication is generally for more serious episodes. 	
<p>Academies</p> <ul style="list-style-type: none"> • Academies will be developed: sporting, arts and STEAM currently being developed • Lunch time sessions and morning cross country currently operating • Query: How do lunch sessions operate? <ul style="list-style-type: none"> - Students participating like it - Not a fixed commitment • Library being used for clubs for games at lunch • Gym opened on wet days • Cross Country being very well attended • Science Girls club • Fun Run week 9 being planned – colour run with gold coin donation 	

Meeting Closed: 7.30pm

Next Meeting: 31 July 2018