

AVELEY SECONDARY COLLEGE

BOARD MEETING MINUTES



DATE:	Tuesday 31 July 2018
TIME COMMENCED:	5.30pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Phil Hay, Chris Spencer, Denise Williams, Michelle De Nero (Parent Representatives) Jimmy Cangj, Jessica Shaw, (Community Representatives) Jaleesa Dearle, Rachael Ball, Bev Day (Staff Representatives) Stephen Pestana (Principal)
EX-OFFICIO:	Justine Avenell (MCS)
APOLOGIES:	Cameron Fairbrother
PREVIOUS MINUTES:	Moved Michelle De Nero Seconded Chris Spencer

ITEM & DISCUSSION	ACTION
<p>1. Business Arising: Nil</p>	
<p>2. Principal's Report</p> <ul style="list-style-type: none"> ○ Thanks to Bev Day Associate Principal, Executive team and student services who did a tremendous job ○ Hydrotherapy now operating. Quite a complex process. ○ ICT <ul style="list-style-type: none"> - Invite ICT Coach Cherie & or Jessica Cabbage to present at a meeting - Very well embedded in the class. Feedback from Apple we are quite advanced in implementation ○ Library software now in place <ul style="list-style-type: none"> - Systems is a catalogue plus digital resources ○ Question: Do students access City of Swan library? Question – When will library be used? In process – Library is being set up as soon as practicable. ○ Library space is used extensively at breaks by students 	<p>Invite ICT Coach Cherie & or Jessica Cabbage to present at a meeting</p>

<ul style="list-style-type: none"> ○ Operational plan has been progressed. ○ Building issues being addressed through PPP <ul style="list-style-type: none"> - High jump pit - Fire door - Café kitchen ○ Tragedy in Ellenbrook <ul style="list-style-type: none"> - Lots of preparation and support in the school - Additional counsellors brought in. 	
<p>3. School Budget Report presented. Income for the year is now in</p> <ul style="list-style-type: none"> - Actual Revenue \$5003966 - Actual Expenditure \$2369865 - The budget is as expected for this time of the year. 	
<p>4. Naplan Readiness Test</p> <ul style="list-style-type: none"> ○ Naplan has been done but we need to do a simulation to test online NAPLAN for 2019 ○ It is a test of our system ○ Will be communicated via Facebook & newsletter 	<p>Naplan Readiness Test Communication will be sent out to community.</p>
<p>5. Enrolments and staffing updates</p> <ul style="list-style-type: none"> ○ Out of area process completed ○ Significant interest from the wider community ○ Used 3.5km as a determining point ○ Demand is high. 62 Out of area enrolments accepted. 20 not accepted ○ Enrolment process well in hand ○ Expected number for 2019 is 250 <p>Question: re Education Support. Distinction between school and Education Support Centre and Education Support School No extra funding for “school”. Working on an application J. Shaw available to assist with any applications for funding for E.S. Clarification that North Aveley Primary School is unlikely to be accessing our site.</p> <ul style="list-style-type: none"> ○ L3 advertised ○ Other positions now cleared ○ Chris and Phil offered to be on panel 	<p>Invite J. Shaw to assist with any applications for funding for E.S</p>
<p>6. Reporting night</p> <ul style="list-style-type: none"> ○ First round for the school ○ Good process. Booking system went well 	

<ul style="list-style-type: none"> ○ Some LA seem to require long interviews ○ Can this be streamlined ○ Consider parents at both ESC & ASC and having days offset. 	
<p>7. Student Services report Sem 1</p> <ul style="list-style-type: none"> ○ Attendance 91.8% ○ Good cohort. Year 7 suspensions was a bit higher Term 1-23 compared to Term 2-10 (34 males 7 girls) ○ Students have been performing well ○ Wellbeing program underway ○ Colour run raised \$1500. Was a very positive experience for all ○ Education team/Jimmy prepared to support future events ○ Need programs to build capacity in the community ○ FAST program is a model ○ J Shaw has a Sikh contact for future Holi events ○ Community forum is as possibility ○ Local Emergency Management Committee is a tool for the school. ASC Principal should consider being involved ○ Staff wellbeing committee initiated ○ Sports Carnival Week 6 	<p>Communicate the positive Wellbeing Program to community.</p> <p>Sports carnival will be communicated together with expectations.</p>
<p>8. Academies</p> <ul style="list-style-type: none"> ○ 154/250 signed up. Very high involvement. ○ Teachers and students enthusiastic ○ Range of programs from Arts, PE, Homework Club ○ Academy communicate to community 	<p>Communicate Academies to community</p>
<p>9. RTI Interventions and Intensive Classes</p> <ul style="list-style-type: none"> ○ RTI morning class at 7.30 running for several weeks ○ TT change ○ Feedback has been that intensive RTI has been proceeding very well 	
<p>10. Café</p> <ul style="list-style-type: none"> ○ Change was made. New provider has a very good service. Discussion about role of board in this process. ○ Operational issue ○ Background: There was lots of information not appropriate to be in a public forum ○ Question was asked about role of Board in 	

<p>contractual arrangements such as canteen. Should the board be involved?</p> <ul style="list-style-type: none"> ○ Question was asked about communication ○ Agreed could have been done better ○ Role of social media ○ Website linked to Facebook. Need to publicize website 	
<p>11. Auditor General – A.S.C</p> <ul style="list-style-type: none"> ○ Report has been delivered 	Jess will send a copy of AG report
<p>12. Entry to Car Park</p> <ul style="list-style-type: none"> ○ Can City of Swan change entry into carpark? ○ Can a Pedestrian Crossing at Millhouse lights be investigated? 	<p>Jess to follow up pedestrian crossing with City of Swan or Minister.</p> <p>Can City of Swan change entry into carpark</p>

ACTIONS
1. Stephen to Invite ICT Coach Cherie & or Jessica Cubbage to present at a meeting
2. Naplan Readiness Test communication will be sent out to community.
3. Stephen to Invite J. Shaw to assist with any applications for funding for E.S
4. Admin to Communicate the positive Wellbeing Program to community
5. PE to Sports carnival will be communicated together with expectations
6. Admin to Communicate Academies to community
7. Jess will send a copy of AG report
8. Jess to follow up pedestrian crossing with City of Swan or Minister.
9. Stephen to ask if City of Swan can change entry into carpark

Meeting Closed: 7.30pm

Next Meeting: Week 7, 28 August.