

# AVELEY SECONDARY COLLEGE

## BOARD MEETING MINUTES



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| <b>DATE:</b>             | Tuesday 31 July 2018   |
| <b>TIME COMMENCED:</b>   | 5.30pm   |
| <b>LOCATION:</b>         | Aveley Secondary College, Conference Room  |
| <b>MEMBERS PRESENT:</b>  | Chris Spencer, Denise Williams, Michelle De Nero (Parent Representatives) Jimmy Cangi, Jessica Shaw, (Community Representatives) Jaleesa Dearle, Rachael Ball, Bev Day (Staff Representatives) Stephen Pestana (Principal) |
| <b>EX-OFFICIO:</b>       | Justine Avenell (MCS)  |
| <b>APOLOGIES:</b>        | Cameron Fairbrother  |
| <b>PREVIOUS MINUTES:</b> | Moved Michelle De Nero Seconded Chris Spencer  |

| ITEM & DISCUSSION   | ACTION |
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| <b>Business Arising:</b><br>Nil   |        |
| <b>Principal's Report</b> <ul style="list-style-type: none"> <li>○ Thanks to Bev Day Associate Principal, Executive team and student services, did a tremendous job</li> <li>○ Hydrotherapy now operating. Quite a complex process</li> </ul> |        |

- ICT
  - Invite ICT Coach Cherie & Jessica C to present at next meeting
  - Embedded in the class. Feedback from Apple we are quite advanced in implementation
- Library software now in place
  - Systems is a catalogue plus digital resources
  - Question: Do students access City of Swan?
- Operation plan has been progressed
- Building issues being addressed through PPP
  - High jump pit
  - Fire door
  - Café kitchen
- Tragedy in Ellenbrook
  - Lots of preparation and support in the school
  - Additional counsellors brought in.
- Question – When will library be used? In process – Library is being set up.

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| <p><b>School Budget</b></p> <p>Income for the year is now in</p> <ul style="list-style-type: none"> <li>- Revenue</li> <li>- Expenditure</li> </ul>  |  |
| <p><b>Naplan Readiness Test</b></p> <ul style="list-style-type: none"> <li>o Naplan has been done but we need to do a simulation to test online NAPLAN for 2019</li> <li>o It is a test of our system</li> <li>o Will be communicated via Facebook &amp; newsletter</li> </ul>   | <p>Communication will be sent out to community.</p>                          |
| <p><b>Enrolments and staffing updates</b></p> <ul style="list-style-type: none"> <li>o Out of area process completed</li> <li>o Significant interest from the wider community</li> <li>o Used 3.5km as a determining point</li> <li>o 62 OOA enrolments accepted. 20 not accepted</li> <li>o Enrolment process well in hand</li> <li>o Expected number for 2019 is 250</li> </ul> <p>*Question: re E.S. Distinction between school and E.S.C, E.S.H<br/> No extra funding. Working on an application</p> <ul style="list-style-type: none"> <li>o L3 advertised</li> <li>o Other positions now cleared</li> <li>o Chris and Phil offered to be on panel</li> </ul> <p>*Question: Future enrolments in E.S and eligibility and links with N.A.P.S</p> | <p>J. Shaw available to assist with any applications for funding for E.S</p> |
| <p><b>Reporting night</b></p> <ul style="list-style-type: none"> <li>o First round for the school</li> </ul>   |  |

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| <ul style="list-style-type: none"> <li>○ Good process. Booking system went well</li> <li>○ Some LA seem to require interviews</li> <li>○ Consider parents at both ESC &amp; ASC and availability</li> </ul>  |   |
| <p><b>Student Services report Sem 1</b></p> <ul style="list-style-type: none"> <li>○ Attendance 91.8%</li> <li>○ Good cohort. Year 7 Term 1 was a bit higher 23 suspensions. Term 2 10? 34males 7 girls</li> <li>○ Students have been performing well</li> <li>○ Wellbeing program underway</li> <li>○ Colour run raised \$1500. Was a very positive experience for all</li> <li>○ Education team/Jimmy prepared to support future events</li> <li>○ Need programs to build capacity in the community</li> <li>○ FAST program is a model</li> <li>○ J Shaw has a sikh contact for future Holi events</li> <li>○ Community forum is as possibility</li> <li>○ Local Emergency Management Committee is a tool for the school</li> <li>○ Staff wellbeing committee initiated</li> <li>○ Sports Carnival Week 6</li> </ul> | <p>Communicate the positive Wellbeing Program to community.</p> <p>Sports Carnival will be communicated together with expectations.</p> |
| <p><b>Academies</b></p> <ul style="list-style-type: none"> <li>○ 154/250 signed up</li> <li>○ Teachers and students enthusiastic</li> <li>○ Range of programs from Arts, PE, Homework Club</li> <li>○ Academy communicate to community</li> </ul>  |   |
| <p><b>RTI Interventions and Intensive Classes</b></p> <ul style="list-style-type: none"> <li>○ RTI morning class at 7.30 running for several weeks</li> <li>○ TT change</li> </ul>   |   |

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| <ul style="list-style-type: none"> <li>○ Feedback has been that intensive RTI has been proceeding very well</li> </ul>   |   |
| <p><b>Café</b></p> <ul style="list-style-type: none"> <li>○ Change was made. Provider has a very good service</li> </ul> <p>Operational issue</p> <ul style="list-style-type: none"> <li>- There was lots of information not appropriate to be in a public forum</li> <li>- Question was asked about role of Board in contractual arrangements</li> <li>- Question was asked about communication</li> <li>- Role of social media</li> <li>- Website linked to Facebook. Need to publicize website</li> </ul> |   |
| <p><b>Auditor General – A.S.C</b></p> <ul style="list-style-type: none"> <li>○ Report has been delivered</li> </ul>  | <p>Jess will send a copy</p>                            |
| <p><b>Entry to Car Park</b></p> <ul style="list-style-type: none"> <li>○ Can City of Swan change entry into carpark?</li> <li>○ Can a Pedestrian Crossing at Millhouse lights be investigated?</li> </ul>  | <p>Jess to follow up with City of Swan or Minister.</p> |

**Meeting Closed: 7.30pm**

**Next Meeting: Week 7**