

AVELEY SECONDARY COLLEGE

BOARD MEETING MINUTES



AVELEY
SECONDARY COLLEGE

DATE:	Tuesday 19 February 2019
TIME COMMENCED:	5.30pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Denise Williams, Michelle Del Nero (Parent Representatives) Jimmy Cangi, Phil Hay, Cameron Fairbrother, (Community Representatives) Jaleesa Dearle, Rachael Ball, Bev Day (Staff Representatives) Stephen Pestana (Principal)
EX-OFFICIO:	Justine Avenell (MCS)
APOLOGIES:	Jessica Shaw, Phil Hay, Brendon Everett
PREVIOUS MINUTES:	Moved: Michelle Del Nero Seconded: Cameron Fairbrother

ITEM & DISCUSSION	ACTION
Business Arising: <ul style="list-style-type: none"> • Nil 	
<ul style="list-style-type: none"> ○ Membership, Election of 2019 Chair & Proposed Terms of Reference change ○ Attached ○ Level of interest in Board membership based on initial high interest in Steering Committee however this has not been the case. Propose to change Terms of Reference relating to membership. Section 8.1 to be adjusted to Parent Members of the Board 	ACTION: New Board member will be asked

<p>are appointed for a term not exceeding three years. Staff Members of the Board are appointed for a term not exceeding two years. All other sentences removed.</p> <ul style="list-style-type: none"> ○ New member is unable to attend due to work commitments, asked Board to consider changing day of meeting. ○ Chair election scheduled frequency queried. Terms of Reference will be sourced to determine. ○ Motion: Proposed changes to Terms of Reference accepted. Moved: S Pestana: Seconded: Cameron Motion Carried: unanimous ○ Board agreed to maintain meetings on Tuesday as all can make this day and have routines to fit. ○ Election for new parent members, given school has now expanded by another 250 families. 	<p>to resign.</p> <p>ACTION: Stephen to clarify Chair and TOR Chair election – refer to 8.4 of Terms of Reference: the chairperson is elected by and from its membership for a 12 month term.</p>
<p>Principal’s Report</p> <ul style="list-style-type: none"> ○ Handouts distributed ○ 560 funded students. Year 7 - 287, year 8 - 267, year 9 - 5 (ESH) ○ In area enrolments very high ○ Current year 7 appear strong academically, also reflected by Ellenbrook SC. ○ 3 classes of DI, maintaining the same class numbers, content is different to last year, students are progressing. Several PS in the area are also doing Explicit Instruction and DI that is making a difference ○ College was missing a middle leadership structure in 2018. Present in 2019 (School Leadership Team – SLT) ○ College has signed up for Brightpath tool developed by UWA. Allows us to link to NAPLAN and lift results. ○ Swan Alliance Communities for Children Dads Project student involvement. 6 April ○ Army cadets run from the College mid year. Up to 30 students. Community based so for any students (13-18 year old) in the Ellenbrook area. Run from our site. ○ Events – swimming carnival whole school 29 March 	<p>For noting</p>

<p>School Budget</p> <ul style="list-style-type: none"> ○ 2018 Financial Summary – on screen ○ \$353 942 in reserves. ○ Year ended with surpluses much higher than anticipated. Funds rolled over to 2019. ○ Preliminary One Line Budget Statement provided. Total 2019 budget \$9.1m. 41% increase from 2018. 	<p>Budget accepted in principle</p> <p>Full budget to Finance Committee in March ready for Board ratification on 19 March 2019.</p>
<p>Annual Report</p> <ul style="list-style-type: none"> ○ Annual Report Preparation are underway ○ Must be finalised by end of term 1. 	<p>Noting</p>
<p>Fogarty Edvance</p> <ul style="list-style-type: none"> ○ Three year program, financial commitment, time and action commitment. 8 training days (4 days in term 1), mentor appointed (ex principal Peter Holtz), we differ as we are a new school as focus is on change where as we are implementing. Believe will support us to refine plans, targets, measures and push to keep accountable of our vision. ○ Readings and research on what successful schools do, we are already a few steps ahead (explicit instruction) however we are aiming high. ○ Few other schools in community also either joined or joining 	<p>Noting</p>

<p>Student Service</p> <ul style="list-style-type: none"> ○ Team has expanded. <ul style="list-style-type: none"> ○ Year Co have been appointed (Jeff Imrie Year 7, Jaleesa Dearle Year 8) ○ New school psych Jeremy Ricciardi, works at a local PS. 3 days pw (0.6 FTE) ○ AIEO 4 days per week (0.8 FTE) ○ Community Health Nurse 2 days per week (0.4 FTE) ○ School Officer full time ○ Youth worker to be recruited 4 days per week (0.8 FTE) ○ Students have settled in well. Feedback from students re uniform and teachers has been positive. ○ Students known to need extra support have settled. One nominated for student leader. ○ Anne Hamersley principal feedback, positive from parents of community ○ Looking for community liaison officer to support African community and students. 	<p>Noting</p> <p>Jimmy to assist with identifying someone who could be our community liaison officer</p>
<p>DOE Violence in Schools Strategy</p> <ul style="list-style-type: none"> ○ Focus of media and department. ○ Minister’s statement on school violence – government priority ○ Plan of Ten Actions to support school staff and backed by the Department of Education. ○ College will develop policies to support the initiative. 	<p>Noting</p>

Checkout

- **Connect App** - Michelle. App doesn't show any information, links don't work. Works on PC. College is looking at alternatives for future years. Take feedback to help desk.
- **Year book** – Bev, final edits, out this term
- **School Crossing** – Denise, outside of 7 Eleven. School applies for it to the Police Department. Goes off cars and pedestrians. Likely not eligible unless 100's of students crossing. Enquiries made in 2018. Bev will scope the area and review levels. Will communicate to community.

ACTION: Bev to follow up school crossing

Meeting Closed: 7.18 pm

Next Meeting: 19 March 2019

Chair Signature:

Background

The current terms of reference adopted at the beginning of 2018 and drafted in 2017 had a plan to ensure some rotation so that terms of parent members did not expire simultaneously and that new parents would be able to access an election. There was an assumption based on the Steering Committee level of interest which was high in 2017.

Rationale for change

The level of interest in participation has not been maintained either at nominations for 2018 or for a subsequent vacancy. The vacancy which was unexpected effectively gave opportunity for new parents to be involved.

Other

The current nominal Board elect –elected unopposed has been unable to attend so far due to work commitments. He has requested a change of day to facilitate future availability.

Existing

8 Elections and appointment of members

8.1 Parent Members of the Board are appointed for a term not exceeding three years.
In the initial Board two of the appointments will be for three years, one will be retired after the end of their second year, one at the end of the first year, there after positions will be for the full term. The order of election will determine the terms.

Staff Members of the Board are appointed for a term not exceeding two years. One of the appointments will be retired after the end of their first year in the first instance, there after positions will be for the full term.

Members may be reappointed for a further term once or more than once.

Proposed

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