

AVELEY SECONDARY COLLEGE

BOARD MEETING MINUTES



DATE:	Tuesday 14 May 2019
TIME COMMENCED:	5.30 pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Denise Williams (Chair), Michelle Del Nero, Sam McCready (Parent Representatives) Jimmy Cangy, Cameron Fairbrother (Community Representatives), Bev Day, Jaleesa Dearle (Staff Representatives) Stephen Pestana (Principal)
EX-OFFICIO:	Justine Avenell (MCS), Christina Scott (CSO)
APOLOGIES:	Rachael Ball, Jessica Shaw, Phil Hay
PREVIOUS MINUTES:	Moved: Michelle Del Nero Seconded: Jimmy Cangy

ITEM & DISCUSSION	ACTION
Noting of Minutes <ul style="list-style-type: none"> • Minutes Approved 	
Business Arising: <ul style="list-style-type: none"> • Welcome to Sam McCready (Parent Representative) and Christina Scott (Board Secretary) • Resignation from Phil Hay due to personal circumstances. 	ACTION: Stephen to write a letter of thanks to Phil Hay

	ACTION: Stephen to run process to fill casual vacancy.
<p>Proposed Board Training</p> <ul style="list-style-type: none"> • June 18 with Matt Osborne 5-7pm. • All Board members expected to attend to go through all modules if possible. • Any advance questions to email to Denise as soon as possible who will direct them to Matt prior to the training. 	
<p>Principal's Report</p> <ul style="list-style-type: none"> • Attendance is as expected • NAPLAN started – first time online, trialed last term so every class was familiar with test protocols. Connection failures occurred during writing test but everyone was able to complete the tests; connection issues a national issue which SCSA will investigate. Handled very smoothly by staff and students. • Started enrolment process for 2020 including tours and planning. • Term 1 Swimming carnival was successful with high attendance. • Term 1 Parent Night went well although less attendance than desired. • Term 1 Interim reports went out. 	
<p>School Budget</p> <ul style="list-style-type: none"> • 31% of voluntary contributions and charges received so far. • Student Centered Funding accounts for 87% of our cash revenue. • Actual expenditure 26% of expected expenditure for the year. • Funding agreement for schools 2019 presented. Details the accountability, monitoring and governance of the Principal regarding the expenditure of funds. Denise Williams to sign to note it has been presented to Board before 24/5/19. 	<p>NOTED: 2019 Funding agreement was presented to the Board</p> <p>ACTION: Chair to sign the 2019 Funding Agreement prior to 24 May.</p>
<p>Annual Report</p> <ul style="list-style-type: none"> • 2018 Annual Report draft presented. 	

<p>PPP – Issues and Risks</p> <ul style="list-style-type: none"> • PPP Issues document presented • ASC was built by Badge Perkins, financed by Macquarie, caretakers Spotless , signed off on by DoE and treasury. • Design flaws discussed, cost of changing can fall on the College. • Request for support from the Board for remedies to ongoing problems. 	
<p>Proposal: Board Awards for Staff Recognition</p> <ul style="list-style-type: none"> • Ensuring staff feel acknowledged and rewarded for continued high performance. • Internal recognition processes currently exist. • Alternatives suggested: Teacher Awards from students, Board Awards. • External Recognition e.g. WA Education Awards • Board supported idea of Board Awards but would need to determine processes and criteria for recognition. Detail as to why they have been nominated. Discussed frequency eg, annually and by-term basis. 	<p>ACTION: Parameters to be drafted for next board meeting</p>
<p>Fogarty EdVance</p> <ul style="list-style-type: none"> • Report presented to Board • Fogarty <ul style="list-style-type: none"> ➤ Fogarty focuses (Curriculum teaching, staff capacity and learning environment) aligned to business plan. ➤ Gives data for school review 2020 which will be completed using ESAT. • Feedback from OHI and TTFM Surveys <ul style="list-style-type: none"> ➤ Outstanding health result (Staff’s view of school), school is second highest in Cohort 6 (21 schools). ➤ OHI and TTFM shows school’s strengths and areas for improvement. 	
<p>Checkout</p>	<p>Action: College will explore what we can do to give students a voice to the Board.</p>

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| <ul style="list-style-type: none">• Student Voice: Discussion of students especially disengaged students having a voice. A range of options discussed.• Breakfast club: Currently at 7.20am-8am Wednesday mornings at the café. Will need equipment. Range of options discussed.• Colour Run 5 July. Ways to involve business was discussed. | |
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Meeting Closed: 7.03pm

Next Meeting: 11 June 2019

Chair Signature: _____