

AVELEY SECONDARY COLLEGE BOARD MEETING MINUTES

DATE:	Tuesday 6 August 2019
TIME COMMENCED:	5.32 pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Denise Williams (Chair), Sam McCreedy, Jessica Peach (Parent Representatives) Jimmy Cangy, Cameron Fairbrother, Jessica Shaw (Community Representatives), Rachael Ball, Bev Day, Jaleesa Dearle (Staff Representatives) Stephen Pestana (Principal)
EX-OFFICIO:	Anne Gilchrist (MCS), Christina Scott (Minute Secretary)
APOLOGIES:	Michelle Del Nero, Jessica Shaw

ITEM & DISCUSSION	ACTION
<p>Noting of Minutes</p> <ul style="list-style-type: none"> Minutes Approved Moved: Cameron Fairbrother Seconded: Jimmy Cangy 	
<p>Business Arising:</p> <ul style="list-style-type: none"> Welcome to parent member Jessica Peach and ex officio Anne Gilchrist Board Awards from previous minutes – work in progress for student’s voice to acknowledge staff. Trialed student awards for staff. Next step longer variation of nomination – education and wellbeing options to guide responses. Discussed how to determine who gets rewarded by 	<p>Action: Sam to draft three template letters of acknowledgement for staff nominated for external awards, student voice awards and recognition of academy participation. Sam to email to Christina to format.</p>

<p>Board based on student nominations – quality vs quantity of nominations.</p> <ul style="list-style-type: none"> • External recognition of staff via existing awards – does the Board want to include an endorsement? External process is very time-consuming and cumbersome. • Academy Awards: Reward staff who volunteer to run academies to show appreciation for their contribution to extra-curricular activities. 	<p>Action: Board to approach Council members to attend a morning tea to thank staff for volunteering. Explore if gifts/prizes can be sourced and given to staff eg via raffle at a morning tea.</p>
<p>Timing of Meetings</p> <ul style="list-style-type: none"> • Jessica Shaw’s office to give parliament sitting dates for 2020 at next meeting. The Board is willing to have the majority of the Week 8 meetings on a Monday instead of Tuesday so Jessica could attend next year. • Electoral re-distribution occurring however we will still be in her electorate. • Agreed that meeting days could be flexible such as on a Monday in week 8. 	
<p>Principal’s Report</p> <ul style="list-style-type: none"> • Principal’s report document attached. • Census: informs funding decisions and is a closely audited process. In process of enrolments for 2020, high demand for 2020. Decision to be made asap for Out of Area applications. Physically running out of classroom space for year groups, also the college does not receive establishment funding for Out of Area students from DoE, which can affect forward planning. • Stage 2 Build: start preliminary works late this year. LC2 finished by May – eight classrooms plus Independent Living Room for ESH. Visual arts, performing arts, learning area and a lecture theatre in Stage 2. Cashman carpark and where students play foursquare to be utilized for equipment/deliveries etc. Will be noise, vibration, increased traffic, decreased room availability. • Staffing changes. Board invited to be involved in selection panels for 2020 staffing if interested. • PPP Issues – for example PPP won’t pay for blinds in classrooms (to decrease glare on whiteboards). Ongoing costs to school to change parts that aren’t working in practice but are technically to ‘plan’. • Edmund Rice to run a multisport program on the oval afterschool. 	

<p>School Budget</p> <ul style="list-style-type: none"> • Finance Report provided. 	<p>Action: ASC to consider ways to explain what the Voluntary Approved Requests are to parents either on statements or on the yearly contributions and charges sheet in order to increase parents choosing to pay for them – e.g explaining Bus Acquisition is not Transperth buses.</p>
<p>School Review Process</p> <ul style="list-style-type: none"> • Electronic Self-Assessment Tool – a review process that asks how we’re going, how do you know and how can we improve across school accountability 6 domains. Business Plan Priorities and Fogarty edVance focus areas link to domains. Interested Board members can be involved in the review process for domains – includes attending staff meetings to discuss. Reviewers will attend for one day, meet with a variety of people including Board and parents and consider the data provided to give us their feedback. 	
<p>Student Progress Sem 1</p> <ul style="list-style-type: none"> • Data Set examples provided. 	
<p>Uniforms</p> <ul style="list-style-type: none"> • Met with students to hear what they want. Students love our uniform however are cold. Girls now allowed navy blue leggings under skirts/shorts/phys ed uniform. Students want warmer jackets – Uniform provider to add a lining to the existing style of jacket. Students disliked the uniform provider’s option for jumpers, provider advised only one school they service actually use jumpers. • Existing style of pants aren’t popular. Students want tracksuit pants but they are too informal for our school. More formal style unisex tracksuit pants with elastic waist for formal uniform suggested but wont be suitable for all body types. Uniform provider advised only 1 other school they service uses them for formal wear. Warmth vs style/reputation and overall acceptance of 	<p>Action: Uniform provider to confirm if there is an extra cost for the jacket lining.</p>

<p>uniform standards. Uniform shop will not offer leggings as parents can buy cheaper elsewhere instead. Unanimous vote against offering the tracksuit style pants.</p> <ul style="list-style-type: none"> • House shirts: community expressed desire for house shirts, but a very expensive exercise for a non-compulsory item and can be difficult for parents to afford. Same cost to offer as sport shirts for something they would only wear approximately 3 times a year. Decision made not to sell them. Communicate to community reasoning for not offering house shirts. • Socks: confirmed just plain white, black and navy are allowed. • Any changes to uniforms would have a very long lead-time, if we wanted a change now the uniform likely wouldn't be implemented until 2021. 	
<p>Managing Public Perception: Facebook and Social Media</p> <ul style="list-style-type: none"> • Managing risk of Parent pages create an environment for people to air negative issues without involving the College. They are closed groups so we can't see the comments or respond and no idea who runs them. Suggested any Board members on the pages advise parents to contact the college via the official page for the official response, or make complaints directly to college in private, if they have a complaint or concern instead of airing where we cannot respond. Possible actions to be discussed at meeting with Sam: Bev to attempt to communicate with administrators of the unofficial parent pages. Suggest having set statements eg. If a school issue to advise parent to contact school directly with the right person and turn off comments if applicable. Invite them to be part of a working party to make the page more official and have a more cooperative approach. 	<p>Action: Sam McCready to meet with Stephen Pestana to explore updating the social media strategy so parents interact more effectively with our facebook page.</p>
<p>Fogarty EdVance: Update</p> <ul style="list-style-type: none"> • Postponed for next meeting. 	
<p>Checkout</p>	

Meeting Closed: 7.31pm
Next Meeting: 10 September 2019

Chair Signature: _____