



STUDENT MOBILE PHONE AND ELECTRONIC DEVICE GUIDELINES

“Mobile phones must be off and away all day”

For the purpose of this policy, ‘mobile phones’ include smart watches, other electronic communication devices and associated listening devices.

The Department of Education does not permit student use of mobile phones in public schools EXCEPT for medical exemptions or teacher directed educational purposes.

The College recognises that students may require a mobile phone whilst transporting to and from school and have implemented the ban on the use of mobile phones for all students from the time they arrive at school to the conclusion of the school day.

- Students are permitted to be in possession of their mobile phone during the school day, however, they are not to be used during school hours and must be switched off and kept safely in student school bags.
- Mobile phones must not be seen, nor heard.
- Smart watches must be on aeroplane mode.
- Headphones, earphones and ear buds are not to be used as a clothing accessory and are to only be used under the direction of a teacher. They must be securely kept in student’s school bags.

No calls or text messages are to be made or taken during the school day and all communication between parents and students, during school hours, must occur via the school administration. Under **No** circumstance may students use a mobile phone to contact home and make arrangements to leave the College.

Students can use their iPads under the direction of their teachers and are permitted to responsibly use them at recess and lunch breaks. The College has implemented a device management system which allows the College to approve applications for use on iPads during school hours. For example, all social media and streaming services will be disabled.

Under no circumstance can a student hotspot their mobile phone to access their private WIFI to override the College’s management systems.

Inappropriate or unauthorised use of mobile phones or electronic devices may result in the item being confiscated and students being unable to bring such devices onto school grounds. Ongoing or serious breaches of these guidelines will be managed in accordance with the *Student Behaviour in Public Schools Policy and Procedures*.

Students are solely responsible for the security of their electronic devices. **The College will NOT accept any liability for the loss, damage or theft of an electronic device.**