

AVELEY SECONDARY COLLEGE
BOARD MEETING MINUTES



AVELEY
SECONDARY COLLEGE

DATE:	Monday 17 February
TIME COMMENCED:	5.30pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Denise Williams (Chair), Sam Macready, Michelle Del Nero, Jessica Peach (Parent Representatives), Cameron Fairbrother , Jessica Shaw (Community Representatives), Jaleesa Dearle, (Staff Representatives), Stephen Pestana (Principal).
EX-OFFICIO:	Anne Gilchrist (MCS)
MINUTE TAKER:	Melita Staley
APOLOGIES:	Bev Day, Jimmy Cangi
PREVIOUS MINUTES:	Moved: Sam Macready Seconded: Michelle Del Nero

ITEM & DISCUSSION	ACTION
<p>Business Arising:</p> <p>Accepted model terms of reference – Department has asked us to use the most current version, the new terms of reference that have been handed out have the new parts in yellow, page 6/9 highlighted guideline. Page 15 closing board meeting to the public – everyone accepted.</p> <p>Public meeting next meeting, will put an invitation in school newsletter & on the website to invite parents for public open meeting – decisions will be made after public have left the meeting.</p> <p>Electing new chair – it is a three year term so all members are active for 2020.</p>	

<p>Membership 2020, Terms of Reference Clarification, Public Meeting 2020: Electing new chair – it is a 3-year term so all current members are active for 2020. All accepted model terms of reference – Department has asked us to use the most current version, the new terms of reference that have been handed out have the new parts in yellow, page 6/9 highlighted guideline. Agreed The latest terms of reference as provided will be the Terms of reference with the existing Code of Conduct for 2020 and onwards.</p> <p>Public meeting next meeting, will put an invitation in school newsletter & on the website to invite parents for public open meeting.</p>	<p>Everyone to familiarize with the highlighted parts of document</p> <p>Stephen to forward advert to publish.</p>
<p>Principal Report: Priorities 2020 Three big focus: 1. Consolidation of EDI 2. Establishing conditions of learning 3. Improving operations In addition</p> <ul style="list-style-type: none"> • Aligning assessments with like schools • NAPLAN Yr 9 • Preparing for stage 2 • Fogarty Year 2 <p>Staffing,</p> <ul style="list-style-type: none"> • 102 staff - 56 teachers, 23 EAS • New Staff induction day was very successful, training day Sunday 9 February with Joe Ybarra from USA (Dataworks: Hollingsworth and Ybarra is the model of EDI we use.) <p>Fogarty 2020</p> <ul style="list-style-type: none"> • 2020 will be Year 2. • TTFM: Survey for staff, parents and students will be out soon • HOLA, team leaders will be a part of 5 days of training so we will continue to develop and build capacity. <p>Business Plan 2021</p> <ul style="list-style-type: none"> • Request plan be extended 	

<ul style="list-style-type: none"> Fogarty will go through a process for new plan 	
<p>School Review 2020 - Process, Timelines.</p> <p>Document provided. First page aligns all the different items, review team will come to the school for one day they will ask SP for schedule, they will ask staff questions relevant to the items listed.</p> <p>2019 documents align with the 6 domains, this year is a similar process, we will look at two domains per term, ask SP if you have an interest that you would like to look at.</p>	
<p>Financial Report</p> <p>Financial report provided.</p> <p>Voluntary contributions incentive for next year, possible smaller scale incentive end of this term, AG to discuss with finance committee, fund raising is a possibility SP to ask P & C</p>	<p>Action: AG to discuss concept of incentives for payment with finance committee</p>
<p>2019 Annual Report - Process, Timelines.</p> <p>Report will go live on schools online by end of this term, the executive team have a leader for each section, it will be similar to 2018 format, is there something that board members think we should be doing? officially asked board chair to write a report for 2020.</p> <p>Priority 1 – To report on targets and give a snapshot</p> <p>Priority 2 – To report on plans and that we have formally entered into Fogarty Edvance, EDI coaching Rubric is progressing,</p> <p>Priority 3 - Need to attend to use Aboriginal cultural standards framework more explicitly and positive learning framework, CMS, positive schools twelve on committee, Student Services – two Youth Workers Community partnerships, internal communication & operating procedures.</p>	<p>Action: Let SP know if there is something you would like reported on. – add to agenda regarding annual report.</p>
<p>Aveley SC AEP 2020</p>	

<p>ASC will be launching two new programs for our feeder schools, elite/extension programs, there will be heightened interest due to gate advertised at ESC, program is for high performing athletes to appreciate different genres of sport, strength/conditioning, appreciation, biomechanics, selfcare, human movement, recovery, mentoring, theory & practical, incursion/excursions/camps/specialists before school in Years 7/8. To qualify students will submit a portfolio and do a fitness test – about 12/15 students, it will help Phys Ed students industry pathways via sport, engages students in the curriculum, it will promote achievement on and off the field, about 12/15 students in a class, they will have a mentor program regular check ins – schedules mapped out and help with time management, test pilot Sem 2 2020, expressions of interest, invitations to attend to do fitness test.</p>	
<p>Student Voice</p> <p>Refer to Bev at next meeting</p>	<p>Action: Add to agenda for next meeting</p>
<p>2019 Board Self-Review Feedback</p> <p>We will discuss at next meeting, have a read through, contact either SP/DW if any questions arise from reading survey. Brief Discussion Be cautious of interpretation, substantial agreement, with outliers but it is the view of the board. Disappointed with some comments from the survey as this tone is not displayed in the board meeting,</p>	<p>Action: Due to small sized text, SP to email electronic copy to all. Action: Review will be on next meeting Agenda</p>
<p>Mobile reception</p> <p>Sam – Mobile reception is an issue around the school but the Wifi is moderately robust, , Department has quotation from Telstra \$240 k for a solution, depends on Departments decision moving forward, building doesn't allow signals to get out or in.</p>	

Meeting Closed: 6.41 pm
Next Meeting: 5.30 pm Monday 23 March 2020 (Week 8)

Chair Signature: