

AVELEY SECONDARY COLLEGE
BOARD MEETING MINUTES



AVELEY
SECONDARY COLLEGE

DATE:	Monday 8 August
TIME COMMENCED:	5.30pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Sam McCready (Chair), Denise Williams, Michelle Del Nero (Parent Representative), Jessica Shaw (Community Representatives), Jaleesa Dearle, Rachael Ball, Bev Day, Brigid Lovelock (Staff Representatives), Stephen Pestana (Principal).
EX-OFFICIO:	Melita Staley (MCS)
MINUTE TAKER:	Brianna Pecnik
APOLOGIES:	Anne Gilchrist, Cameron Fairbrother
PREVIOUS MINUTES:	Moved: Bev Day Seconded: Stephen Pestana

ITEM & DISCUSSION	ACTION
<p>Business Arising:</p> <ul style="list-style-type: none"> • Minutes approved • P&C amount being charged to parents questioned. Collection amounts on Financial report. Update previous minutes to state amount charged was mentioned/queried not the contribution from P&C members. Discussion of P&C and its role. • Contributions and Charges Schedule for 2021 approved 	
<p>Financial report</p> <ul style="list-style-type: none"> • Handout given 	

<ul style="list-style-type: none"> • Locally raised funds – lower than expected due to Covid, reminders sent Week 3 of this term hopefully this figure increases. • Third party usage still on holding due to Covid, this is a Dept and college decision. Waiting for Government to lift further restrictions before we can clarify timelines with third parties. • Cost centre managers looking at spending to increase expenditure percentage. • Salary expenditure on track • Looking to educate parents further in regards to Contributions and Charges, Charges roll over each year. Still investigating best way to do this. • Yearbook sales for 2019 low. Suggestion Facebook post to promote and to go into newsletter Follow up pricing of Yearbooks, is it viable? 	<ul style="list-style-type: none"> - Newsletter – Article in newsletter to educate parents on information on charges on student invoices
<p>Principal Report –</p> <ul style="list-style-type: none"> • Handout given • Staffing – selections for 2021, The Board members are invited to be part of selections. They will be guided through the process; members are encouraged to participate. • Enrolments – 150 hardcopies forms so far, estimated 270 enrolments for 2021. 1100 students altogether for 2021 • 10 applications for Out Of Area (siblings) will not be accepted. • Aboriginal Cultural Standards framework –Learning Areas to include in Operational plan. 57 Aboriginal students in the school. • Parent night successful. Thought there would be a higher attendance, could be due to it being held in Term 3. Subject changes for Semester 2 could have been the cause as parents less inclined to meet a teacher if change for Sem 2. Inconsistencies on the reports as to how the students were being assessed and the comments - first time teachers had to complete a report through a pandemic. Teacher communication via email commended, didn't find face to face meeting necessary. • Stage 2 Buildings – Handover is week 10, term 4, the Arts Festival will take place in stage 2. Removal on plans of kitchen from inclusive rooms in LC4/5 to make more user friendly. • Covid - Due to current events we need to be prepared for restrictions to increase again. More communication to come from the Dept of Ed guided by the Government in the next couple of weeks. • P&C - Looking to support big projects at the College. Funding towards the shade sails. P&C communication to parents to increase via newsletter. Once expenditure has been noted and visible 	

<p>to parents there might be more incentive to pay. Notifying parents that this is the P&C's goal/aim for more positive reflections</p>	
<p>Planning Objections</p> <ul style="list-style-type: none"> • There has been a number of submission put through by different school stakeholders • Ground work has begun already on this site, questioning whether objections have been considered • Increase fast food intake, encourage anti-social behavior. Issues known about ESC students and Ellenbrook McDonalds this school will follow the same track • Outcome timeframe unknown. Possible to follow up with Counselors of the City of Swan to push objections. Follow up on timeframes. 	
<p>School Review 2021</p> <ul style="list-style-type: none"> • 5 domains leading back to students. School review process measures how we are going as a school using these 5 domains. • Staff to use this review, in groups they will be given a domain that they have to review, discuss and report on. • Dept has streamlined some of these process compared to 2019 • To be done over the next 10 weeks. Due to Covid it's be delayed from beginning of the year. 	
<p>Teacher Quality: PIVOT survey results – hand out given</p> <ul style="list-style-type: none"> • One measure that gives data on teacher quality • Data consistent over the 3 years • Teachers use for self-reflection. • Take data and work on areas where we need to improve. 	
<p>Future Subjects and Pathways</p> <ul style="list-style-type: none"> • Planning for Year 11 and 12. ATAR, General, Certificates. • Significant changes in past couple of years that will impact offerings, WACE requirements changed. Student no longer required to do a certificate if they aren't doing ATAR courses • Certificates being reviewed, will be ones that relate to career and vocational pathways, build meaningful certificates around school and staff. • Need to ensure what we offer we can do it well, not spread ourselves thin. • Workplace learning requirements • LA currently surveying students in Yr9 as to what they would be interested in doing in the future. 	<ul style="list-style-type: none"> • Bev to present Year 11 and 12 potential subjects at next meeting

<ul style="list-style-type: none"> • 30% of ATAR students estimated. • Career counselling: This is usually a focus in year 10. Ad hoc at the moment as we are a new school. 2021 we will focus on this more. • Year 9s sitting OLNA next week, will give school clearer view as to where students are sitting • Outdoor Ed – unrealistic to do in first years of upper school as it's a massive undertaking for the school both financially and workload with additional risks. Capped at 22 students. Lot of work for limited reward. • Bigger transition from 10 to 11 rather than 9 to 10. More focus will be given on support and education for 10s in 2021 	
<p>Elite program</p> <ul style="list-style-type: none"> • Flyer's currently being printed, parents to receive further information at prospective parent night on August 25 for 2021 program. 	
<p>Wellness week – Week 8</p> <ul style="list-style-type: none"> - Homeroom activities. All learning areas to run activities - Running a wellness expo, 18 external parties coming to set up stalls (Thursday week 8) - This expo will link back to an activity in wellness class - Board members invited to come along and help out - Student leaders involved along with Youth Workers 	
<p>Uniforms – Senior girls skirt</p> <ul style="list-style-type: none"> - Current teal skirt doesn't cater for hips, loose at waist to fit hips. Skirt very straight up and down - Sample given by uniform shop but not suitable - Handout given of some examples of potential designs. Will keep school colour. 	
<p>Fotoworks</p> <ul style="list-style-type: none"> • Design selection – Boy design selected, teal colour • Quality should be an improvement from last year 	

Meeting Closed: 7.28pm
Next Meeting: Monday 7 September 2020.

Chair Signature: