## AVELEY SECONDARY COLLEGE

## BOARD MEETING MINUTES



DATE:	Monday 22 February 2021		
TIME COMMENCED:	5.30pm		
LOCATION:	Aveley Secondary College, Conference Room		
MEMBERS PRESENT:	Michelle Del Nero, Jessica Peach (Parent Representative), Jimmy Cangi, (Community Representatives), Rachael Ball, Bev Day (Staff Representatives), Stephen Pestana (Principal).		
EX-OFFICIO:	Anne Gilchrist (MCS)		
MINUTE TAKER:	Melita Staley		
APOLOGIES:	Cameron Fairbrother, Jessica Shaw, Jaleesa Dearle,		
PREVIOUS MINUTES:	Moved: Michelle Del Nero Seconded: Rachael Ball		

ITEM & DISCUSSION	ACTION
<ul> <li>Business arising/previous minutes:</li> <li>Nil</li> </ul>	
Principals Report – Handout given	
Financial Report – Handout given	
<ul> <li>Board 2021</li> <li>Parent elections - 6 nominations received for parent board (4 positions available), there is a tool available from the Department of Education with just full names, candidate's bios will be on the ASC website, Parent/Caregiver 1 and 2 are eligible to vote, DoE policy requirement: College not allowed to announce results until criminal checks are completed.</li> </ul>	

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<ul> <li>Staff elections – had 3 nominations for 3 positions, 2 teaching staff and exec – no process required.</li> <li>Meeting schedule for Board – week 3 &amp; 8 (Mondays).</li> <li>Representation from Community Reps – flexible, not yet filled 4<sup>th</sup> position, community reps add value, possible tertiary or business contacts.</li> </ul>	<ul> <li>SP to check if community reps would like to continue with a new term.</li> </ul>
<ul> <li>Annual Report 2020</li> <li>2019 completion was not required, SB compiling 2019/2020, drafts should be complete ready for printers by end of term 1.</li> </ul>	
<ul> <li>School Review</li> <li>ASC Review date: Term 2, Week 8, documenting at present with evidence, documents to assist online, the reviewers make up their judgement from interviewing staff.</li> </ul>	
<ul> <li>DET Focus 2021 – Handout given</li> <li>Provide every student with a pathway to a successful future.</li> <li>Strengthen support for teaching and learning excellence in every classroom.</li> <li>Build the capability of our principals, our teachers and our allied professionals.</li> <li>Support increased school autonomy within a unified public school system.</li> <li>Partner with families, communities and agencies to support the engagement of every student.</li> <li>Use evidence to drive decision making at all levels of the system.</li> </ul>	
<ul> <li>DG - Principals Expectations 2021 - Handout given</li> <li>Identify and meet student needs.</li> <li>Lead school improvement.</li> <li>Build the capability of our people.</li> <li>Strengthen educationally powerful connections.</li> <li>Meet policy, industrial and legislative requirements.</li> <li>Embed strong governance through school councils/boards.</li> </ul>	
<ul> <li>Uniform – Bucket Hats</li> <li>Limited edition reversible medium sized hat available for next summer.</li> </ul>	
	Bev to draft letter for Michelle to sign

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<ul> <li>Funding being requested for a piano, requires a support letter from a parent.</li> </ul>	
<ul> <li>Other items</li> <li>Official letters of appreciation approved for previous board members.</li> </ul>	

Meeting Closed: 6.45 pm Next Meeting: 22 March 2021 Chair Signature: