

AVELEY SECONDARY COLLEGE  
BOARD MEETING MINUTES



<b>DATE:</b>	Monday 03 May 2021
<b>TIME COMMENCED:</b>	5.30pm
<b>LOCATION:</b>	Aveley Secondary College, Conference Room
<b>MEMBERS PRESENT:</b>	<i>Matthew Harvey (Parent Representatives), Jarrad Stewart, Aaron Wheeler (Staff Representatives), Cameron Fairbrother, Michelle Del Nero (Community Representatives), Stephen Pestana (Principal).</i>
<b>EX-OFFICIO:</b>	Anne Gilchrist (MCS)
<b>MINUTE TAKER:</b>	Brianna Pecnik
<b>APOLOGIES:</b>	Nathan Haldane, Michelle Anderson, Tanya Beverly (Parent Representative), Bev Day (Staff Representative), Jimmy Cangy (Community Representative)
<b>PREVIOUS MINUTES:</b>	Moved: Michelle Del Nero Seconded: Cameron Fairbrother

ITEM & DISCUSSION	ACTION
<b>Apologies, Noting of Minutes, Business Arising</b> <ul style="list-style-type: none"> <li>No one expressed interest in review but Stephen will send invites out to all</li> </ul>	
<b>Election of Board Chair</b> <ul style="list-style-type: none"> <li>Due to members not present the election of Board chair will be postponed to next meeting</li> <li>Matthew Harvey and Michelle Del Nero interested in the position, possibility of deputy chair</li> </ul>	
<b>Community Member Vacancy</b> <ul style="list-style-type: none"> <li>Jessica Shaw no longer available to attend</li> <li>Considerations – possibly replace with a City of Swan councillor, this would benefit the school. Positive response from Board members</li> </ul>	<ul style="list-style-type: none"> <li>Stephen to pursue a possible councillor, Patty or Kate.</li> </ul>

<ul style="list-style-type: none"> <li>• Patty - has good contacts within the community</li> <li>• Kate - PS teacher relief, strong background within education</li> </ul>	
<p><b>Principal's report</b></p> <ul style="list-style-type: none"> <li>• Attendance good for this point in year. Attendance = engagement</li> <li>• Suspension % down from last year. N3 (Physical aggression) and N4 (abuse, threats, harassment) have increased, more fights between students. Transitional issues with Year 7 group, COVID and bushfire was a disruptive start to the year</li> <li>• OLN – targeting students in CAT 1 and CAT 2 to ensure they qualify by the end of Year 12</li> <li>• Our grading isn't aligned to like schools, Aveley is grading too hard in comparison. Looking into resolving this</li> <li>• P&amp;C finding it difficult to find a role within the College (uniforms + canteen outsourced). Possibly to be dissolved if member numbers not increased. Ideas welcome on roles</li> <li>• Student Voice – selection of x2 to make public via Facebook, too time consuming to go through during meeting. Need to look into how we can make this selection</li> </ul>	
<p><b>Funding Agreement for Schools 2021</b></p> <ul style="list-style-type: none"> <li>• Funding is spent on school needs, 96% of funding to be spent during the year</li> <li>• Characteristics funding needs to be spent in the particular areas that we got funding for (e.g. Disability, Aboriginality). Majority of this funding is spent on staffing</li> </ul>	
<p><b>Annual Report Feedback 2019/2020</b></p> <ul style="list-style-type: none"> <li>• Board agreed to accept the draft annual reports</li> </ul>	
<p><b>COVID-19</b></p> <ul style="list-style-type: none"> <li>• SEQTA a useful resource if we have to go to online learning</li> </ul>	
<p><b>Fogarty EdVance update</b></p> <ul style="list-style-type: none"> <li>• <b>Occupational Health Inventory 2021</b></li> <li>• Overall health score dropped 6 points in 2 years</li> <li>• Staff believe the school isn't innovative. Due to graduate, young staff they can't see the full picture, they have little to compare to. People from the outside looking in see the school as highly innovative</li> <li>• Actions 2021 were discussed</li> <li>• Business Plan 2022-2025 will be required this year.</li> </ul>	

<p><b>STL update</b></p> <ul style="list-style-type: none"> <li>• Secondary Teacher Leaders program</li> <li>• Fogarty realised middle leaders we being missed, L3 and aspirational staff. Focus on these staff members</li> <li>• Educational research case studies, upskilling teams and staff. Difficult conversations, conducting a meeting. Guiding staff to become leaders in a school.</li> <li>• Mentor support with this program</li> <li>• Keeps middle leaders focused on strategy, present a change story to show what they got out of the process</li> </ul>	
<p><b>Review Topics</b></p> <ul style="list-style-type: none"> <li>• From week 8 the review team will be onsite, based across the standard</li> <li>• Board has a role, members welcome to be a part</li> <li>• Stephen to only attend the finance review</li> <li>• Teaching staff communication is not always consistent, some are doing it really well yet some are failing to keep parents in the loop. SEQTA shows this data of staff communication. Possible additional support for new teaching staff on communication</li> <li>• Good support from school community</li> </ul>	
<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• Cash figures will show in OLB statement after we rollover April End of Month</li> <li>• Voluntary Collection rate is up from 2020.</li> <li>• Reminders to be sent again week 4, charges collection low. Push for payment plans</li> </ul>	
<p><b>Other items</b></p> <ul style="list-style-type: none"> <li>• Anzac service – Australian national anthem was only 1 verse, this is common in a high school. Could we look into performing NZ national anthem at Anzac Day?</li> </ul>	<ul style="list-style-type: none"> <li>• Stephen to look into this</li> </ul>

**Meeting Closed: 7.20pm**

**Next Meeting: 14 June 2021**

**Chair Signature:**