

AVELEY SECONDARY COLLEGE
BOARD MEETING MINUTES



DATE:	Tuesday 3 August 2021
TIME COMMENCED:	5.30 pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Michelle Anderson, Nathan Haldane, Matthew Harvey (Parent Representatives), Bev Day, Jarrad Stewart (Staff Representatives), Jimmy Cangy, Michelle Del Nero (Chair), Cameron Fairbrother, Cr Patty Jones (Community Representatives), Stephen Pestana (Principal)
EX-OFFICIO:	Anne Gilchrist (MCS)
MINUTE TAKER:	Brianna Pecnik
APOLOGIES:	Aaron Wheeler, Tanya Beverly
PREVIOUS MINUTES:	Moved: Cameron Fairbrother Seconded: Jarrad Stewart

ITEM & DISCUSSION	ACTION
<p>Apologies, Noting of Minutes, Business Arising</p> <ul style="list-style-type: none"> • Welcome Patty Jones • Photos of board members to go on website. All agreed • Thank you letter to Jess Shaw. Stephen to follow up • To discuss Business Plan and Zuludesk further down Agenda 	<p>Bev to take photos of Board members</p> <p>Stephen to draft up thank you letter for Jessica Shaw</p>
<p>Principal's report</p> <ul style="list-style-type: none"> • Fogarty Update • Year 11 Subject counselling has concluded. Positive feedback from parents on the effectiveness of the process and usefulness. 	<p>Consider a parent night in Term 1 to 2022 calendar</p>

<ul style="list-style-type: none"> • Very thorough process in selecting the Year 11 and 12 courses that are offered. Followed the Department's direction and instruction on selecting the right courses. • Parent Evening, positive feedback. Low number of parents attending. • Do we need to hold it earlier in the year to increase attendance? Gives parents an opportunity to meet teachers earlier on • Now that reports are emailed there is less attendance at parent evenings • Do we look at a welcome at the beginning of the year for Year 7 and perhaps 8, 9. Year 100/11 at midyear. Look at what the parents are getting out of it • Student Services change – Moved Student Services to the Senior School building, x2 Deputies will be based in the old Middle School Student Services, first aid will remain where it is. This is effective as of Wednesday 4 August. This will be reviewed again going into 2022 • Attendance data. Looking into ways to improve these rates. Must keep COVID absences in mind when looking at the data for 2020 and 2021 • Students leaving mid-year – trend is boys, with lower grades and some behavior issues leaving. No trend to any school. More than 50% leaving the area. 	
<p>Business Plan 2022-2025</p> <ul style="list-style-type: none"> • 2021 Aveley SC SDD and Milestones • Strategic Direction Document will become the Priorities in our Business Plan. • The format will be similar to previous plan. • summary of the big picture • Owner column won't be made public • Previously we had a whole section called Community and Partnerships – this will become 3.5 Build parent and community engagement to support student learning. This feeds out into many different areas • KPIs for each objective (if possible) is part of the planning process • Suggested that College create an Alumni to develop sense of community in the future. 	<p>Alumni initiative with graduating students – tie this into C 3.5. Opportunity to stay connected with the community.</p>
<p>Finance</p> <ul style="list-style-type: none"> • Verified June – haven't performed July EOM as we just rolled into August. Early closure for June due to EOFY • Transfer to reserves will happen towards to the end of the year 	<p>Anne to follow up on what Other Revenues is made up of, to be presented at next meeting.</p>

<ul style="list-style-type: none"> • Payment to CO, Regional Office and other schools – payments to Dept still to come out (Quarterly PPP payments, CCTV) • Voluntary Contributions – collection good, the budgeted figure is 65% on what was requested • Curriculum budgets have increased spending in the last month • All expenditure budgets are on track for spending • Salary budgets are on track to hitting the 96% expenditure • Budget more in salary than what is expected to be spent to give more flexibility • Voluntary Contributions up from last year. We have a staff member following up in 2021, in 2020 during Semester 1 we weren't able to send reminders due to COVID • Zuludesk low due to Third Party Consent, student iPads needed Zuludesk leaving us on the back foot of chasing payments • Placement of Zuludesk on the statement – ensure it stays at the top, apply this to students first 	
<p>2022 Contributions and Charges</p> <ul style="list-style-type: none"> • Any changes have been highlighted on the document • Name changes due to change in HOLAs, making refinements to the program, feedback from students • We can only request up to \$235 for Voluntary Contributions for Year 7 to 10. Year 11 and 12 have no Voluntaries, they are all charges • Must notify on Contribution and Charges and Additional Charges 8 weeks before the beginning of the following school year. This works out to be the beginning of December 	Approved
<p>2022 Additional Charges</p> <ul style="list-style-type: none"> • Name change – Academies (optional) to be changed to Academies/Squads (optional) • Edit - Student Services – Year 10 - 12 Events 	Approved
<p>School Photo Book (cover)</p> <ul style="list-style-type: none"> • Parent members to stay back if possible to discuss options 	
<p>Uniform Update</p> <ul style="list-style-type: none"> • Bucket hats have arrived and can be purchased from the Uniform Shop • Senior jacket - Bev in the process of getting a design, to be presented at next Board or emailed out • To be worn through Year 11 and 12 – will say 'Class of 202*' on the back instead of 'Leavers' • Price estimate \$110, supplier Wanneroo Uniforms • Looked at different samples and suppliers 	

<ul style="list-style-type: none"> • Samples were shown to students, excited about what was offered • Uniform issue with pants – school pants are being hemmed to look like a track pant, or wearing incorrect uniform. Trying to keep school standards high. • Board supports school maintaining high standards • Carers can apply for exemptions if required. • Understanding when there is a valid reason (financial difficulties), and the school will support this 	
<p>Other items</p> <ul style="list-style-type: none"> • Thank you from Stephen, feel free to email or phone Stephen if you have any questions or want to discuss anything between meetings 	

Meeting Closed: 6.45pm
Next Meeting: Tuesday 7 September 2021

Chair Signature: