

AVELEY SECONDARY COLLEGE  
BOARD MEETING MINUTES



<b>DATE:</b>	Monday 14 June 2021
<b>TIME COMMENCED:</b>	5.30 pm
<b>LOCATION:</b>	Aveley Secondary College, Conference Room
<b>MEMBERS PRESENT:</b>	Matthew Harvey, Nathan Haldane (Parent Representatives), Jarrad Stewart, Bev Day (Staff Representatives), Cameron Fairbrother, Michelle Del Nero, Jimmy Cangy (Community Representatives), Stephen Pestana (Principal)
<b>EX-OFFICIO:</b>	Brianna Pecnik (Acting MCS)
<b>MINUTE TAKER:</b>	Brianna Pecnik
<b>APOLOGIES:</b>	Anne Gilchrist (MCS), Aaron Wheeler, Tanya Beverly, Michelle Anderson
<b>PREVIOUS MINUTES:</b>	Moved: Cameron Fairbrother Seconded: Michelle Del Nero

ITEM & DISCUSSION	ACTION
<p><b>Apologies, Noting of Minutes, Business Arising</b></p> <ul style="list-style-type: none"> <li>• Previous minutes accepted</li> <li>• Stephen to still look into the National Anthem performance – more than one verse, NZ national anthem?</li> </ul>	
<p><b>Election of Board Chair</b></p> <ul style="list-style-type: none"> <li>• Matthew Harvey and Michelle Del Nero nominated themselves to be Board Chair.</li> <li>• Michelle Del Nero voted Board Chair</li> <li>• Matthew Harvey voted Deputy Board Chair</li> <li>• Tanya questioning whether to be a part of Board due to her attendance. Members present happy for her to continue as a member</li> <li>• <b>Signing Principal Expectations</b></li> </ul>	

<ul style="list-style-type: none"> <li>• <b>Signing Funding Agreement</b></li> </ul>	
<p><b>Proposed Change of Day for Board meetings</b></p> <ul style="list-style-type: none"> <li>• Proposed change to Tuesday.</li> <li>• Board accepted to moved Board day to a Tuesday afternoon/night rather than a Monday</li> </ul>	
<p><b>Community Representative Position</b></p> <ul style="list-style-type: none"> <li>• Patty chosen as not on Ellenbrook Board, will attempt to contact her again to see if she's still interested</li> <li>• Kate is currently part of ESC Board, not sure if this would be beneficial</li> </ul>	<p>Stephen to follow up with Patty regarding interest</p>
<p><b>Principal's report</b></p> <ul style="list-style-type: none"> <li>• Year 10 OLNA results</li> <li>• 25 students didn't sit the test, high number but 24 of these are Ed Support students. Second graph removed these ESH students</li> <li>• Reading &amp; Writing better than like schools, Numeracy lower</li> <li>• \$25,000 received for partial funding of our shade sails from Jessica Shaw's election commitment</li> <li>• Looking into better facilities for ESH, will be expensive through PPP. Looking into possible funding</li> <li>• Look into creating a relationship with the Woolworths across the road, support/funding for programs like Breakfast club, vouchers for student rewards etc</li> <li>• Year 11 Subject Selections, parents will receive information on Wednesday regarding options, intensive parent meeting will run beginning of Term 3</li> <li>• Support from teaching staff and Admin staff to help students find the correct pathway</li> <li>• Provided with a draft Year 11 Charges so Board could sight before going out to parents this week</li> <li>• Staff catered this to the best need for our students/what our facilities offer</li> </ul>	<p>Stephen to prepare letter to Jessica Shaw to thank her, Michelle to sign</p>
<p><b>Feedback on the School Review</b></p> <ul style="list-style-type: none"> <li>• Review team impressed from get go, starting with the written report, high expectations for the verbal meetings</li> <li>• At the end of the day they were still impressed and believed the meetings met the standard of the written report provided</li> <li>• Board proud to be part of the process, Stephen thanked Board members who attended</li> <li>• Positive feedback from students in meeting, feel safe, trust staff, like/love the school</li> </ul>	

<p><b>Business Plan 2022-2025</b></p> <ul style="list-style-type: none"> <li>• Incorporate the planned actions from the School Review into the Business Plan</li> <li>• Draft to be given to Fogarty by the end of the term</li> <li>• Linking the Business Plan with Operational planning for fluidity</li> </ul>	<p>Board to think of feedback, will give draft at next meeting</p>
<p><b>Cultural Support at Aveley</b></p> <ul style="list-style-type: none"> <li>• Possible programs include: Project harmony, Mentor Me, Regional Cultural Liaison Officer</li> <li>• Cater a sense of belonging for student</li> <li>• Skittles program currently running for student exploring identity, make sure they have support from staff and fellow students. Higher risk of suicide and mental illness, higher cognitive load. Improve mental health outcomes, gives students a safe space to talk</li> </ul>	
<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• Variance on the OLB, good. Half way through the year and we are tracking well with income and expenditure. Still a few more Gateways to be received</li> <li>• Salary low considering time of the year, 38%</li> <li>• Reminders to go out again to parents, hopefully increase received value</li> <li>• Charges lower compared to 2020, 50% deposit wasn't requested when subjects selected</li> <li>• Zuludesk low, this is due to the requirement of Zuludesk on student iPads, whether parents paid for it or not</li> </ul>	<p>To discuss with Anne regarding location of Zuludesk on 2022 C&amp;C and statements</p>
<p><b>Other items</b></p> <ul style="list-style-type: none"> <li>• Leavers jackets – process has commenced as it's a slow one, will be brought to the board for viewing of samples</li> <li>• Photos of our new members for our website, look at next meeting</li> </ul>	

**Meeting Closed: 6.45pm**  
**Next Meeting: Tuesday 3 August 2021**

**Chair Signature:**