

AVELEY SECONDARY COLLEGE
BOARD MEETING MINUTES



DATE:	Monday 22 March 2021
TIME COMMENCED:	5.30pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Matthew Harvey, Michelle Anderson, Nathan Haldane, Tanya Beverly (Parent Representatives), Bev Day, Jarrad Stewart, Aaron Wheeler (Staff Representatives), Jimmy Cangy, Cameron Fairbrother, Michelle Del Nero (Community Representatives), Stephen Pestana (Principal).
EX-OFFICIO:	Anne Gilchrist (MCS)
MINUTE TAKER:	Brianna Pecnik
APOLOGIES:	Jessica Shaw
PREVIOUS MINUTES:	Moved: Michelle Del Nero Seconced: Beverley Day

ITEM & DISCUSSION	ACTION
Noting of Minutes, Business Arising <ul style="list-style-type: none"> • 	
Welcome and introductions <ul style="list-style-type: none"> • 	
Nomination for Community Representative <ul style="list-style-type: none"> • Consider Michelle Del Nero as community representative – active member of board since beginning, been on previous, has knowledge of school and community and awareness of social media aspects. • Stephen formally moved Michelle be the fourth community representative. Accepted by Board 	
Election of Board Chair	

<ul style="list-style-type: none"> • Stephen to continue as Chair for this meeting, will look to electing a chair at our next meeting. 	
<p>Meeting schedule 2021</p> <ul style="list-style-type: none"> • Schedule for the year generally week 3 and 8. 	
<p>Induction, Terms of reference and board training</p> <ul style="list-style-type: none"> • Board training available this Friday 26/3 at Ellenbrook PS, Matthew has been to the training and highly recommends attending • Role of the Board (page 6 in board training document), handy table to refer to, defines official role. • Will review at next meeting if Board members want to look at these documents closer 	<ul style="list-style-type: none"> • Expression of interest to be passed onto Stephen to attend Board training • Code of Conduct to be read, signed and returned to Stephen
<p>Principal's report</p> <ul style="list-style-type: none"> • Statement of expectations • New requirement as at 2021 coming from the Director General • Requirements for the Principal to perform, link this back to action the Board has to perform • Language leads back to the review process • Board has been shown, Chair will note at next meeting when they are elected • Key student issues • Student physical altercations has become a larger issue - not any year group in particular • Seems to be a matter that is happening across the board, not just our school in particular • Higher complaint culture – parent complaints, range of themes, not wanting to listen to rationale. Extremely escalated, unwarranted reactions. Not following appropriate complaints process, going to standards and integrity. • Reinforcing expectations at assemblies • Clarifying complaints process, • Risks 2021 • Young staff, high number on maternity leave • A few unexpected staff resigning, • Having a Covid plan • Increase in student transiency • Difficulty in getting P&C up and running, hoping this can be resolved this year • New business plan 	

Context for Aveley SC

- **Fogarty SDD (Strategic Development Document)**
- **School plan**
- Plan to be renewed for 2021 but the Board agreed last year that the College would continue with the current plan for 2021 and create a new one this year.
- **Annual report**
- **Key takeaways**
- **Student achievement 2020 staff capacity conditions of learning partnerships**
- Naplan wasn't sat in 2020 so we don't have current data.
- Year 9s were able to sit OLNA early and the pass rate was 35%, students on track to passing OLNA by Year 12, support for those students to get back on track.
- We need to ensure grading is aligned with like schools
- New Academies for Term 2, ranging from music to sport to applying for first job
- SEP and AEP have commenced this year
- Attendance data focus, Semester 2 data was a win considering circumstances
- Extensive induction for staff and professional learning to support College outcomes
- Coaching to build capacity and ensure in line with College plan
- Partnerships – Network for Schools, TFA, Fogarty Foundation, ECU
- **PPP (Public Private Partnership)**
- We pay a fee to Spotless and in return we get facility management and services (cleaning and gardening)
- 30 year contract and the school is to look how it did when it opened

Finance

- **Financial report summary**
- Breakdown of student funding, money to be spent appropriately in accordance with student needs
- Collection rates low but reminders are due to go out to parents this week
- Increase in higher cost programs running, will take the parents more time to pay this off
- Possible Covid has an impact on payments
- **Annual budget**
- Budget noted by the board

<p>School Review Update</p> <ul style="list-style-type: none"> • Week 8 of Term 2 the review is planned for • The Board members will be asked to come along to speak about the community • More information and documents to come at next meeting 	<ul style="list-style-type: none"> • Expression of interest to go to Stephen if you want to be part of the review process
<p>Other items</p> <ul style="list-style-type: none"> • Shopping Centre opening – Meeting with the owner of McDonalds at the beginning of Term 2, wanting to get on the front foot due to the school proximity to the shopping centre • Youth intervention officers at Ellenbrook police station – main role is to interact with students and schools, preemptive programs • If members can't attend the Board is in agreeance that they are able to attend online 	

Meeting Closed: 7.15pm
Next Meeting: 3 May 2021

Chair Signature: