AVELEY SECONDARY COLLEGE BOARD MEETING MINUTES



DATE:	Tuesday 7 September 2021		
TIME COMMENCED:	5.30 pm		
LOCATION:	Aveley Secondary College, Conference Room		
MEMBERS PRESENT:	Nathan Haldane, Matthew Harvey (Parent Representatives), Bev Day, Jarrad Stewart, Aaron Wheeler (Staff Representatives), Michelle Del Nero(Community Representatives), Stephen Pestana (Principal)		
EX-OFFICIO:	Anne Gilchrist (MCS)		
MINUTE TAKER:	Brianna Pecnik		
APOLOGIES:	Cameron Fairbrother, Michelle Anderson, Jimmy Cangy, Cr Patty Jones		
PREVIOUS MINUTES:	Moved: Aaron Wheeler Seconded: Jarrad Stewart		

ITEM & DISCUSSION	ACTION
 Apologies, Noting of Minutes, Business Arising Thank you letter for Jessica Shaw Breakdown of Other Revenue \$10,374.13 Uniform Sales - \$53.18 Miscellaneous Revenue - \$9,360.32 (Staff uniforms, ESH textbooks, TFA stipends, IMSS Subsidy for marimba, Follow the Dream Subsidy, Jessica Shaw Bursary, unused umpire money, refund) Insurance Claims from Riskcover - \$562.73 (cracked iPad) GST Rounding - \$0.90 ESH Enterprise - \$397.00 (Mother's Day stall) 	Stephen to complete thank you letter for Jessica Shaw

 Board Vacancy Tanya has resigned from the Board as due to her job, she is finding it difficult to attend meetings Will need to hold another election, due to the new Terms of Reference we are unable to use previous applicants. Planned to be held as soon as possible 				
Principal's report				
 Students seem to have settled with high participation rates (Disco, Athletics Carnival). Positive atmosphere and change in attitudes Term 3 has been travelling smoothly, lots of positive things happening throughout College Number of suspensions down from Semester 1 Working on building better engagement with the community including the African organization 				
(OACWA), looking into possible avenues at the moment to support this cultural group. Early days on possible plan/strategy				
 Unfortunately, the Youth intervention team with the local police force has been disbanded. Our work with the Police currently on hold until we hear further 				
Finance				
 Verified July due to End of Month processing for August Facility hire – not worth making a profit from Third Party Use. Complicated with PPP arrangement, difficult to monetize utility charge, focus on supporting community Transfer to reserve will be moved to N account at the end of the year Hitting department forecast salary expenditure at 96% Billing officer following up with parents to cover 2021 and 2022 subject charges via Payment Plans 				
 Change - Year 8 Digital Technologies decreased, Design and Technology increased. Large amount of Digital Technologies not spent and more money is needed for D&T Year 7 Indonesian to be changed to Indonesian/Literacy 	Approved			
2022 Additional Charges for noting	Approved			
 Added the wording Squad Year 11 events added Senior School (Senior Jacket and Study Skills Tutoring) added 				

Preliminary NAPLAN results

- When looking at targets we want to compare with like schools, Stephen will get data in the coming weeks. Will pass on when received.
- Has doing it online impacted the results? Multiple variations of the test compared to students been given the same hardcopy test booklet. We believe NAPLAN is a useful test and is able to track student outcomes. Gives schools a common instrument to create conversations.
- Fogarty is going to provide the school with a tool in 2022 to support the way each individual student is taught

Facilities Update

Science

- Plant productions course in Year 11 and 12, offered to students who got 50% or above in Semester 1 test in Science. Need a green space for the running of this course and the integrated Science course
- Available to other areas to be able to use the space (AIEO, ESH, Home Ec)
- Garden beds, shade sails, shed, paving to be adapted
- Early stages of looking into the plan with the space, further meetings with PPP and getting some quotes
- Possibility of putting up some green wall as a solution if above not approved, more possible restrictions with PPP
- Opened up a lot of conversations about garden and horticulture

Education Support

- ESLC Additional Break-out space
- In the initial brief for the build for the ESH playground, recreation space was not taken into consideration. Very little green/outside space for ed support students
- New soft fall area to be put in with a large swing and shade sails
- Long strip of fenced outdoor space along the main carpark, this will be updated into a possible racetrack (roads, signs)
- More soft fall to be put in for the existing playground. Unfortunately, grass isn't an option. Have to be careful with what plants are in the areas.
- Will be a project that will take time. Currently in the planning stage, will be a costly process but is a priority

Draft SDD & Business Plan

- Aspirations contain the big picture items
- Placemat for the next 3 years
- Few interpretations on what the milestones were (start task, finish task, reported on), need to ensure everyone is on the same page
- Skeleton of what the Business Plan might look like. Goal is to have it finished by mid Term 4
- Possibility of including targets in the BP

Uniform Update

School bag

- Samples provided offering a cheaper option (\$55) as the current bag will be going up \$10 from \$65 to \$75
- Must handle the transition correctly, when the new ones will come in? when the old bags sell out? Will parents be charged \$65 for the current bags stocked in the new year or \$75?
- Happy with the new alternative

Jumper

- Positive uptake on the new jumpers
- Students are loving it despite the few comments from parents
- Noticed that students are wearing this over incorrect uniform

Microfibre pant

- Will be introduced in 2022
- Student have been testing the samples

Senior jacket

- Students have been voting, similar interest to the Board vote
- Students inquired whether the embroidery on the sleeve can be teal rather navy

Bucket hats

- Was just done additionally as a trial, 100 of each colour
- Do we need to look into keep these on long term?

Staffing Update

- Massive process, had to wait for course counselling to know staffing requirements
- Number of teacher positions have recently closed
- Pleased to say the quantity and quality of applicants have been similar to previous years

Anne to follow up with Uniform Concepts with pricing of school bag. Also look into hat supply.

•	Staff from out of state interested in applying for jobs, becoming a school interest with staffing	

Meeting Closed: 7.14pm Chair Signature:

Next Meeting: Tuesday 26 October 2021