

AVELEY SECONDARY COLLEGE
BOARD MEETING MINUTES



DATE:	Tuesday 15 February 2022
TIME COMMENCED:	5.30 pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Stephen Pestana (Principal) Michelle Anderson, Matthew Harvey, Shaun Hughes (Parent Representatives) Bev Day, Shane Sharma, Jarrad Stewart-Olsen (Staff Representatives) Michelle Del Nero, Cameron Fairbrother (Community Representatives)
EX-OFFICIO:	Brianna Pecnik (AMCS)
MINUTE TAKER:	Brianna Pecnik
APOLOGIES:	Nathan Haldane (Parent Representative), Cr Patty Jones, Jimmy Cangy (Community Representative), Anne Gilchrist (MCS Ex-Officio)
PREVIOUS MINUTES:	Moved: Cameron Fairbrother Seconded: Jarrad Stewart-Olsen

ITEM & DISCUSSION	ACTION
<p>Apologies, Noting of Minutes, Business Arising</p> <ul style="list-style-type: none"> Crosswalk – Bev has had recent contact with Richard Passmore from the City of Swan and he has said that our traffic doesn't meet their requirement for a crosswalk. Shaun will follow on his end of the request 	Shaun to give update at next meeting
<p>Membership</p> <ul style="list-style-type: none"> Welcome new staff member Welcome Shane Sharma to his first meeting – Introduction given Election of Chair 2022 	

<ul style="list-style-type: none"> Michelle Del Nero has been nominated for chair, Board has voted in agreement. She will continue in this chair position 	
<p>Meeting Dates Proposal 2022</p> <ul style="list-style-type: none"> Stephen proposing that the board meets 6 times a year, once Term 1, twice Term 2, twice Term 3 and once Term 4 Any important information can be communicated between meetings via an online format Board is more efficient now, need to ensure we aren't meeting for the sake of it All supported the proposal of 6 meetings a year, will continue to meet on a Tuesday afternoon List of meeting dates : Term 2 week 3 10 May and week 8 14 June, Term 3 week 3 2 August and week 8 6 September, Term 4 week 5 8 November 	<p>Stephen will re-do a timeline of the year where the board is required to make decisions/notes</p>
<p>Covid Update</p> <ul style="list-style-type: none"> Covid Response at ASC If there was a case at the College the community and board will be notified, likely to be via an sms Communication to go out to parents to let them know that they will be notified if something were to happen. This should reduce the current whispers in the community Dept of Health will provide us with the information and who/what to communicate, they will guide us if there was a positive case at the College Student vaccination information is unknown and we haven't been requested to obtain that information. Some students in VET programs have been required to be vaccinated and have been compliant 	
<p>Principal's report</p> <ul style="list-style-type: none"> Issue in many schools in regards to staffing. Thank you to Bev who ensured we had a smooth start to the beginning of the year in terms of staffing. Three of our staff attended a week long Fogarty professional learning before school commenced Acknowledge our new staff and TFA/Graduates for using our school pedagogy and getting straight into teaching Good news story – rubbish at 7-Eleven (Year 10 boy) Principal performance Review Stephen up for a performance review in Term 2 2022 subject to industrial action being lifted 	

<ul style="list-style-type: none"> • Similar to the school review that was done last year but it's just for him • This a new initiative the department implemented last year • Enrolments 2022 • Aveley North will be a large intake school for us • 31 different schools our Yr7 group has come from • 1318 funded students for 2022 • Census not counted, if they haven't attended in the first 2 weeks then they are not funded. Transfer to new school, non-attenders, Year 11 students attending Tafe 	
<p>Staffing & Senior School Report 2022</p> <ul style="list-style-type: none"> • Every class has a teacher • Some unexpected staffing matters that come up just before the beginning of school. Unexpected teachers leaving, not taking contracts, interstate staff not arriving • Managing staff leave will be the next biggest challenge, minimal relief staff available • Teaching staff process being run, some support staff processes currently being run as well • Brigid's current focus is getting VET, WPL, WACE up and running for our Year 11s, workload is huge to ensure students have course timetabled. Also training people about the processes • Issues with Skill Hire and their communication, no fault to the school 	
<p>Finance</p> <ul style="list-style-type: none"> • 99.3% income budgeted received • 80.39% expenditure spent – low due to Building and works planned for 2021 but will be expended in 2022 (Stage 2 Blinds, Stage 2 bookcases, CCTV, PPP quarterly payment) • Salary budget 91% spend, we have positions we want to fill but we want to ensure we get the right people for those positions • 96% spend requirement between salary and cash, due to us not reaching this target in 2021 we now have additional spending on top of our 96% for 2022 • Can we do anything additional to increase voluntaries – raffle? 	<p>Get ESC C&C figures for 2021 to compare to a like school</p>
<p>Other items</p> <ul style="list-style-type: none"> • Parking – need to keep an eye on capacity for staff and parents dropping of/collecting students • Students will not be allocated parking space at this stage as we're looking at full capacity next year with just our staff 	<p>Stephen to mock something up for the newsletter to get feedback on</p>

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| <ul style="list-style-type: none">• Positive blurb for the newsletter as to what the Board does/members/what involvement is. Role of Board is to be supportive, not dictate the running's of the College• Edgerton/Verbana cross section on Millhouse Road– concern over safety for students crossing at that intersection. | |
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Meeting Closed: 6.50pm

Next Meeting: Tuesday 22 March 2022

Chair Signature: