

AVELEY SECONDARY COLLEGE
BOARD MEETING MINUTES



DATE:	Tuesday 2 August 2022
TIME COMMENCED:	5.30 pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Stephen Pestana (Principal) Bev Day, Shane Sharma (Staff Representatives) Michelle Del Nero, Cr Patty Jones (Community Representatives), Via Zoom: Matthew Harvey, Shaun Hughes, Shane Larsen (Parent Representatives)
EX-OFFICIO:	
MINUTE TAKER:	Sharon Edmonds
APOLOGIES:	Cameron Fairbrother, Michelle Anderson, Jimmy Cangy, Anne Gilchrist (MCS Ex-Officio), Jarrad Stewart-Olsen
PREVIOUS MINUTES:	Moved: Bev Day Seconded: Matthew Harvey

ITEM & DISCUSSION	ACTION
<p>Principal's report</p> <ul style="list-style-type: none"> • Stephen appreciated and thanked Bev for filling in while he was away. Key priorities – Student Behaviour • Staff working on processes/strategies to work out solutions, so as to maintain a consistency in student behaviour • Course counselling Year 10 into Year 11 – Outstanding efficiency and service, active participation by both parents and students. • Parent Teacher interview – Consistent process in place for reporting day. Previously high number of parents participated when reports were handed out physically to parents, but currently it is emailed and communication is still happening with parents to contact teachers. 	

- It was also suggested the reporting night should happen in between Terms and not at the End of Semester, this will allow sufficient time to change the result of student performance. Depending on the Year group/Term the reporting right could be organised.
Overall identify issues, improvement and measures for conducting parent teacher interviews.
- Complex students and needs of the Ed Support building to meet the requirements of physical/mental disabilities.
High elevated students have no space to move out and have their behaviour regulated as there is no outdoor space.
Stephen raised this issue for the board to recognise:
 - Massive effect on staff
 - Problems for students with high needs
 - PPP School lock out complete problem needs
- In the event of a situation there is no big oval for students to go to, the whole building needs to be evacuated and an increase in the number of students poses another major problem.
Inadequate facility to meet the requirements for additional Intellectual disability/Complex ASD students.
- It was suggested that we developed internal options and arise a few actions at the next OHS meeting and will provide a report for this.

Attendance

- Attendance rate 82.4% for this year in comparison to last year being 87%. This decrease is due to the impact of Covid-19.

NAPLAN

- Overall NAPLAN results in 2022 is similar to 2021.

<p>Vaping at ASC</p> <ul style="list-style-type: none"> • Vaping has considerably decreased at ASC • Reporting Vaping issues from a student perspective is a statewide issue • Parents have supported and the School is hitting a nail to this problem <p>Social conflict amongst students is another issue, four Youth Workers are actively engaging with students and programs have been implemented to suit their needs. Events have been organised within the School / Externally to keep the students engaged to avoid any behaviour or conflict and focusing on different pathways to resolve any behaviour.</p> <p>Suspension numbers have dropped, and the School is taking initiatives to find the right program and approach to deal with students.</p>	
<p>Annual Report 2021</p> <p>Bev presented the annual report</p>	
<p>COVID Update</p> <ul style="list-style-type: none"> • Staff have been fantastic in maintaining standards. • Internal staff assisted in covering internal relief. • Attendance rate dropped on account of Covid as a result, the overall results of students might be impacted. • The school is functioning as best as we can, and there are times we had to say no to staff requesting for leave as it was hard to backfill. At a peak 15% teachers were out. • Steady flow of staff absences. • Short term contract for covering teacher relief. • Credit to Bev for her proactive approach over staffing, so we have adequate relief. 	
<p>Staffing 2022 and 2023</p> <ul style="list-style-type: none"> • By product of Covid-19 – Having to replace staff and find teachers has been non-stop. • Recruitment in 2022 has been continuous. • Advertisement for positions through Seek.COM is another option to advertise. • Six yearly graduates offered a contract at ECU to fill six positions for the rest of the year. 	

<ul style="list-style-type: none"> • Quality recruitment. • Staffing 2023 will commence early and the timetabling process should commence in Term 4 • Matt suggested teacher exchange program but the Department manages the TRB process. 	
<p>CCTV Approval</p> <ul style="list-style-type: none"> • The CCTV installation was presented at the School Board for approval. • CCTV near the basketball area hits a lot of blind spots view and could resolve all incidents around that area and Student Services • Assured the cameras are secured and a tight log is in process on the site • Michelle and other members of the Board approved the installation process 	
<p>Finance Report</p> <ul style="list-style-type: none"> • Operational one line - Handout – Verified June • Cash Report - Handout – Verified June Variance = -\$2,807 Received a bit of funding to be budgeted • School Salary Allocations (SCFM) - Handout - 28th July The School has spent 46% of our salaries so far, forecast variance for the year \$1,205,472.00 • Charges and Contributions 2022 – Hand out - 28th July Charges received (Yr 7 –Yr 11) 77.18 % Reminder statement to be sent in the next 2 weeks 	
<p>CR Patty Jones commended the good reputation at Aveley Secondary College and the community support as a positive impact on the School</p> <p>Stephen thanked the participants on WEBEX for their time and effort</p>	

Meeting Closed: 6:45 pm

Chair Signature:

Next Meeting: Tuesday 6 September 2022