

AVELEY SECONDARY COLLEGE
BOARD MEETING MINUTES



DATE:	Tuesday 8 November 2022	
TIME COMMENCED:	5.30 pm	
LOCATION:	Aveley Secondary College, Conference Room	
MEMBERS PRESENT:	Stephen Pestana (Principal), Shane Sharma, Jarrad Stewart-Olsen (Staff Representatives) Jimmy Cangy, Michelle Del Nero, Cameron Fairbrother (Community Representatives), Michelle Anderson, Shaun Hughes, Shane Larsen (Parent Representatives)	
	Dialing in externally: Matthew Harvey (Parent Representative)	
EX-OFFICIO:	Anne Gilchrist (MCS Ex-Officio)	
MINUTE TAKER:	Sharon Edmonds	
APOLOGIES:	Bev Day, Cr Patty Jones	
PREVIOUS MINUTES:	Moved: Matthew Harvey	Seconded: Michelle Del Nero

ITEM & DISCUSSION	ACTION
<p>Principal's report</p> <ul style="list-style-type: none"> • Staffing is the major issue. • The school has invested in Mentors/Coaches a 3.4 FTE approx \$400,000 to support Teaching and Learning. • 2023 Teaching positions nearly finalised. • First cohort of Year 12s in 2023 of great interest. Historically new schools don't do well. Trying to change this. • Grattan Report – Focus on effective collaboration to get good outcomes. • Fogarty advance for the 10th Anniversary • 25 staff visited from Tasmania Catholic Education / Canberra Goulburn Archdioceses –very positive and staff was impressed by the practices/reality in classrooms at Aveley SC. • Isabella Preston has been invited to present in Tasmania. 	

- Jarrad Stewart - Olsen has been selected by Teachwell.
- Quality Teaching Strategy launched on the 27th October is a confirmation of what Aveley has been teaching and implementing.

OLNA – Overall results from OLNA in good (included Ed Support Students)

Attendance – Covid Impacted the Attendance rate but it’s much better than other schools.

Suspension – Analysis of suspensions - 2022 results – 9.7% of suspensions in comparison to 2021 results of 14.1 %

Percentage of suspensions has decreased due to few students & longer suspensions.

Suspension category includes – physical aggression towards students, abuse, threats or intimidation of staff, illegal vaping, vandalism in toilets etc

Vaping at ASC:

- Vaping situation is a problem at ASC, Shane is in the process of getting quotes for vape detectors.
- Staff in Student Services are actively engaging students during lunch time by offering different opportunities in Sports/Arts.
- Staff patrolling around lunch time to avoid any physical aggression driven by TIKTOK.
- Measures have also been taken by staff at ASC to keep students occupied and remain in class, keep a record of student movement.

Crosswalk update

- Shaun Hughes presented his report on the crosswalk. The Council’s reaction towards the crosswalk was disappointing until the roadworks on the Broadway are completed. Not a good outcome from the City of Swan, as this project will be delayed for another 12 months. No change with the traffic lights at this stage, but Shaun is still engaging with the Council to get more information.

2023 Board meeting dates

- The Board agreed on having 6 meetings in 2023. Moved Cameron, Seconded Michelle. The following has been approved by the Board:
 - Term 1 – one meeting in Week 5
 - Term 2 – two meetings Week 3 and Week 8
 - Term 3 – two meetings Week 3 and Week 8
 - Term 4 – one meeting Week 5
- Meetings are scheduled on a Tuesday each Term.

It was also agreed any approvals on budgets completed during the Term to be communicated to the Board Members Via email.

2023 Contributions and Charges

Anne presented the 2023 Contribution & Charges

- Voluntary Approved requests have not changed for Year 7 & 8
- Year 9 Elective Subject charges have changed.
- Charges have increased on a few subjects while others remain the same.
- Year 11s - Year 12s in 2023 – New Course charges is applicable. Anne initiated the reasons behind all Contributions & Charges for 2023.

The Board Approved all Contribution & Charges for 2023

2023 Additional Charges

Anne presented the 2023 additional charges.

- New changes for 2023 highlighted in yellow
- Sports Elite Program – Camps/Excursions has increased to \$150.00 based on the number of Students.
- STEM Additional Charges – It was agreed that each individual item be listed separately
- Middle School Year 7- 9 – “Wellbeing Initiative” Title to be edited and appropriately worded.

Action: The Board to be notified of changes prior to Approval.

<p>The Board to be notified of Title changes prior to Approval.</p>	
<p>Finance Report</p> <ul style="list-style-type: none"> Operational One Line Budget Statement – Handout – Verified October. Cash Report: Handout verified October – Total cash expenditure 74.23% as close of Spending was on the 31/10/2022. Fundraising / Donations / Sponsorship - Locally raised funds (revenue) - \$14,448.95 was raised at the Board - The amount was the Student optional costs. School Salary Allocation (SCFM) Handout – 2nd November The school has spent 73% towards salaries so far, forecast variance for the Year \$1,525,232 Charges received (Year 7- 11) 81.48% subject charges increased with Year 12 Subject charges for 2023 paid in advance. Zuludesk and Oxford E-Licence was discussed at the Board, should we still continue to use the License in 2023? and also a consolidated report of Students by Year group using Zuludesk in 2023. Consent 2 Go parent app for the management of excursion was discussed in comparison to QKR, Jarrad asked the question if academies be added in Consent 2 Go – Anne advised Academies cannot be put as an invite only option and does not allow first in students to be given a placement in Consent 2 Go. 	
<p>Stephen thanked the participants and meeting closed.</p>	

Meeting Closed: 7:00PM

Chair Signature:

Next Meeting: Tuesday 28 February 2023 (Week 5)