

Dear Parents/Guardians

Please find enclosed the expression of interest for enrolment paperwork in readiness for your child to join our College.

Enrolment is a staged process. Once the completed Expression of Interest documentation is submitted an **Enrolment Acceptance Form** will be issued. Following this an enrolment meeting is scheduled to finalise the enrolment process. A link to complete the Third Party Services Consent will be emailed (or completed at the front office) after the enrolment is received.

At the enrolment meeting additional information about the College is provided as well as questions answered and opportunity to tour the facilities. We encourage parents to access further information and the parent guide available on our website <https://www.aveleysc.wa.edu.au/>.

---

The following documentation is required to be submitted with the fully completed Expression of Interest paperwork:

- Student Birth Certificate and/or Passport,
- Immunisation History Statement (from Australian Immunisation Register, Medicare, myGov),
- Proof of address x 3 (Shire rates or valid tenancy agreement, 2 recent utilities accounts),
- and copies of the following documents as relevant.
  - NAPLAN/OLNA results
  - Most recent school report
  - Any family or court orders.
  - Diagnosis paperwork for disabilities or medical conditions.
  - If your child was not born in Australia - passport, entry date, visa numbers and dates.
  - For students applying for enrolment in the Education Support Hub - contact Deputy Principal Jennifer Hood ([Jennifer.hood@education.wa.edu.au](mailto:Jennifer.hood@education.wa.edu.au)) and complete a *Request for Approval for Enrolment in an Education Support Facility Form*.

Your completed Expression of Interest paperwork can be posted, dropped off at the school in person or emailed through to our Enrolment Officer: [Aveley.SC.Enrolments@education.wa.edu.au](mailto:Aveley.SC.Enrolments@education.wa.edu.au). Our staff are available to assist if you have any issues or questions about completing the relevant documentation.

Kind regards,

Beverley Day  
Associate Principal  
[Beverley.Day@education.wa.edu.au](mailto:Beverley.Day@education.wa.edu.au)