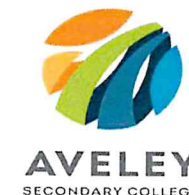


AVELEY SECONDARY COLLEGE

BOARD MEETING MINUTES



DATE:	Tuesday 01 August 2023
TIME COMMENCED:	5.00 pm
LOCATION:	Aveley Secondary College, Conference Room
MEMBERS PRESENT:	Stephen Pestana (Principal) Bev Day, Jarrad Stewart-Olsen (Staff Representatives) Michelle Del Nero, Michelle Anderson, Shaun Hughes, Shane Larson (Parent Representatives) Natalia Vega Mena (Student Representative)
EX-OFFICIO:	Anne Gilchrist (MCS Ex-Officio)
MINUTE TAKER:	Sharon Edmonds
APOLOGIES:	Staff Representatives - Shane Sharma Community Representatives - Cameron Fairbrother, Richard Moore Student Representatives - Aiden Barallon Dialing in externally: Matthew Harvey (Parent Representative)
PREVIOUS MINUTES:	Moved: Jarrad Stewart-Olsen Seconded: Michelle Del Nero

ITEM & DISCUSSION	ACTION
Apologies, Noting of Minutes, Business Arising <ul style="list-style-type: none"> Apologies noted Previous minutes accepted Cleaning of the solar panels - Scheduled annually Check with Synergy for rebates and charge Electricity - 0.2 cent contract buy back No difference between what generated and what has been used Save 50% electricity per year without panels Holidays period the school earns 0.2cent as rebate 	<p>Finance reports to be sent members dialing in externally</p> <p>Anne to follow up on the cleaning schedule, July cleaning incomplete</p> <p>Anne to follow up on the Synergy data</p>

<p>Welcome new board members</p> <ul style="list-style-type: none"> • Welcome Natalia to the Board - 1st representative for the student population 	
<p>Board Membership</p> <ul style="list-style-type: none"> • Emailed Jimmy to follow up indicating his term has expired • Youth Centre – waiting for feedback from the City of Swan to be a part of the board - it's a work in progress • Richard has not attended on the board, communication about intentions needed • Community Rep - check for terms of reference for members on the board • Matt suggested for board members to join remotely for those unable to attend physically and this suggestion was agreed by the Stephen and Michelle 	<p>Alison to make sure members respond to invitation</p>
<p>Principal's report</p> <p>Enrolment 2024</p> <ul style="list-style-type: none"> • Census planning for 2024 will commence this year • Data entered on student centered funding to project next year, numbers / budgets will be similar for next year • Predicting 320 Year 7 students in 2024 <p>Attendance</p> <ul style="list-style-type: none"> • Attendance rate at Aveley is strong and positive • Better than like schools - regular attendance is 53% same time last year it was 36% <p>NAPLAN</p> <ul style="list-style-type: none"> • 2022 data we were always at like schools, to be in the green is better than expected - that's our target • 2023 new system / new scales in Naplan - new scales are more informative to families • More information to parents on the categories exceeding/strong/developing/needing • Specific program has been designed for targeted students in these categories of proficiency and developing • In comparison to Yr 7/9 group it's hard to compare data from previous years because of the new scales. • No comparative information at this stage, next month to provide details to compare scores from previous scores • RTI/DI/EI are some of the programs implemented for students coming in. 	

<ul style="list-style-type: none"> • The data for Yr7/9 we see the growth when students hit OLNA <p>Year 12</p> <ul style="list-style-type: none"> • Predicting a good ATAR score • This is our first go so the numbers might be lower • It's based on prediction - lot of variables occurring • Expecting a score of mid 70s / 75 would put us above most like schools in our band • Most students are doing well, and numbers are looking positive <p>Fogarty</p> <ul style="list-style-type: none"> • Fogarty visited and observed half a dozen classes • Range of staff selected to see how the pedagogy works • This is another opportunity to show case how our teachers work to other schools • Federal review education to visit Aveley <p>African Cultural Liaison Committee</p> <ul style="list-style-type: none"> • The 1st meeting was held committee with an initiative to set up and to have a relationship with our community to create connections and network within the community <p>NAIDOC</p> <ul style="list-style-type: none"> • Fantastic outcome, performance was outstanding • Stephen appreciated Paige for the standards she has set to her new role, students loved it and the spirit of the day was fantastic 	
<p>Student Report</p> <ul style="list-style-type: none"> • Natalia went around classes to evaluate student concerns • Toilets were an issue. The school is in the process of finding a solution to make it better with lesser damages. • Desire for End of year Celebration Day - Bev the celebration day should not cause injuries or destruction causing damages to staff/premises. • Another suggestion for the Year 12s leavers - year book quotes 	
<p>Conditions for Learning</p> <p>Toilet issues /Strategy</p>	

<ul style="list-style-type: none"> • Solution to the toilet issues - staff supervision outside toilets and regular staff checks • So far in comparison to last term the toilets are cleaner, students not eating, number of students in a cubicle has reduced and the culture is improving significantly and more sustainable during breaktimes • Suggestion to create a positive space, shaded areas seating for which quotes have been received and work to be completed by the end of the year / early next year - in progress <p>MS & SS</p> <ul style="list-style-type: none"> • New level 3 student service managers appointed for Middle and Senior School - engaged in developing models • The school is working hard on the conditions of learning • A focus for staff to be consistent in creating a culture, routine procedures 	<p>Michelle suggested a mention to be made in the next newsletter of what's going on to the parent population</p>
<p>Staffing</p> <ul style="list-style-type: none"> • Staffing 2024 will commence early and the timetabling process should commence in Term 4 • Higher than normal percentage of parental leave • Desirable opportunity, staff are leaving to other leadership positions • Most of the positions are covered and minimal disruption of classes when new staff are recruited, it's a positive since the school has picked up good staff • Minimal impact on ATAR / VET studies 	
<p>Finance Report</p> <ul style="list-style-type: none"> • Operational one line - handout – student centered funding verified June \$21,570,040 • Cash Report - handout – verified June. Variance = -\$71,600 received a bit of funding to be budgeted • School Salary Allocations (SCFM) - Handout - 26th July Total salary fund -\$21,527,201 The school has spent 46% of our salaries so far, forecast variance for the year \$1,228,768 • Charges and Contributions 2023 – hand out - 25th July Charges received (Yr 7 – Yr 10) 65.70 % Charges received (Yr 11 – Yr 12) 68.48 % Zulu desk - 47.24% • Michelle clarified on the collection rate for VOLS at the end of last year 	<p>Finance reports to be sent to online dialing members</p> <p>Anne to provide details of debt collection agency to be used in the future</p> <p>Anne to provide comparisons of collection rate of VOLS for different years</p>

	Information in the newsletter as well so parents are aware on the collection rates
Any other business <ul style="list-style-type: none"> Michelle questioned on the bus, if the school was planning to get one? Natalia wanted to know the benefits of having our own school bus The preference would be to hire on the basis of the number of excursions / insurance / petrol / maintenance / drivers to cover the cost of the bus. Having a school bus is convenient but it's not feasible given the number of excursions and costs associated. Each year the school will reassess the requirements of purchasing a bus Need a plan for amount collected for the bus in reserve 	

Meeting Closed: 6:20pm

Chair Signature



Next Meeting: Term 3, Week 8 – Tuesday 5 September 2023